

KRAKOW TOWNSHIP

SEPTEMBER 8, 2015

A regular monthly meeting of the Board of Trustees of Krakow Township was held on September 8, 2015, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Supervisor Michael Grohowski.

PLEDGE OF ALLEGIANCE

Roll Call

Present: Members Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Roger K. Witherbee, Michael T. Smith

Absent: Members: None

Guests: 5

Citizens' Comments

None

Treasurer's Financial Report – Subject to Audit

August 31, 2015 - \$93,287.54

Approval of Consent Agenda Items

Moved by Roger K. Witherbee, supported by Michael T. Smith, to approve the following consent agenda items as presented:

Treasurer's Report for August, 2015

Report on Income, Expenses, Payables, and Budget Balance for August, 2015

Minutes of Regular Meeting – August 11, 2015

Vouchers and Payroll for September

Ayes: All

Motion carried.

Treasurer's Report

Tax Collection Information

Summer Tax – 48% Collection to August 31, 2015

2015 COPISD Tax Rate Request

No change in millage request

Windows Operating System Update to Windows 10 (July 2016)

Pontem is recommending no changes be made at this time. July 29, 2016 is the deadline to take advantage of Microsoft's free upgrade to Windows 10. Treasurer Mucciante also recommends that no changes be made until next year.

Revenue Sharing Payment

A revenue sharing payment issued on June 30, 2015, has been lost in the mailing process. A stop payment by the Michigan Department of Treasury will be processed and the warrant will be reissued to the township.

Liquor Control Commission

A website has been established for municipalities to check the status of their payments along with an invitation to participate in the State's EFT program.

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Clerk's Report – Elaine M. Misiak

Presque Isle County Road Commission

The Presque Isle County Road Commission has approved a contract for work on Hill Street and North Grand Lake Highway in the amount of \$15,000.00

Supervisor's Report – Michael Grohowski

Correspondence: None

Professional Development Retreat

A professional development retreat for Supervisors is being held on September 10 & 11. To receive a discounted rate, Supervisor Grohowski made payment prior to the meeting. Moved by Roger K. Witherbee, supported by Diane Mucciante, to reimburse expenses for the supervisor to attend a two-day professional development conference on September 10 & 11 at Boyne Highlands.

Ayes: All

Motion carried.

The conference expenses covered would be \$299.00 conference fee, room, and mileage.

Zoning Administrator – Matthew Bedard (Absent)

Mr. Bedard filed his report for August 12 to September 8.

The following permits have been approved:

1. Detached garage, 14995 US-23 S
2. New home replacement, 14179 Hill Street
3. New home, attached garage, shed, & privacy fence, 13863 E 638 Highway

Mr. Bedard is in the process of investigating two zoning ordinance violations.

Assessing Office

The 2015 Tax Rate Request for one (1) mill for operations for the township has been filed.

Board of Review – Michael Grohowski

Mr. Grohowski is working on getting a replacement to fill the position of resigning member Nancy Schellie.

Planning Commission – Roger K. Witherbee

The next meeting of the Planning Commission will be held on September 24th at 11:00 a.m. The Commission has invited a representative from NEMCOG to attend for the purpose of reviewing mapping clarification and light industrial zoning.

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Posen Area Fire Department Authority – Michael T. Smith

Minutes of August 5, 2015, were filed. Minutes of a special meeting held on August 27, 2015 were filed. The special meeting was held to discuss the purchase of a mini pumper from the Township of Alpena. The Authority did purchase the mini pumper from Alpena Township at the cost of \$90,000.00; \$15,000.00 down and the balance of \$75,000.00 to be financed through Huron National Bank at an interest rate of 2.21%. The budget will be adjusted to compensate for the purchase.

In response to a request by Treasurer Mucciante if a run tally report is made by the Authority, Mr. Smith stated it is required that the report be filed with the state. Treasurer Mucciante asked to receive a report for the purpose of requesting, on a quarterly basis, financial support from our representatives.

Mr. Smith invited all to take a field trip after the meeting to see the equipment and other improvements made to the Fire Department building in Posen.

Rogers City Ambulance Authority – Michael Grohowski

Minutes of August 12, 2015, were filed. A report on the building review was presented. The review committee is to prepare specifications for bids to complete needed repairs and associated costs.

The new treasurer is Archie Patterson.

The next meeting of the Rogers City Ambulance Authority will be a special meeting on September 9th to discuss the millage request.

Transfer Station Report - Freddie Barrett

Business is good. Report for August shows a loss of \$901.61

Projects: Clean and paint project is rescheduled due to inclement weather
The sliding doors need to be painted

Large Loads

Mr. Barrett would like to get the word out to anyone that does not get a township newsletter about calling ahead if space is available for a large load of material. Notice will be posted on the Krakow and Presque Isle Township websites. The announcement will include notification that if the transfer station is not contacted to see if room is available, the attendant reserves the right to refuse the material.

Substitute Attendant

Mr. Barrett has had an inquiry about serving as a substitute attendant. The board approved placing an ad in the Presque Isle County Advance requesting applications for an on-call substitute attendant.

Zoning Board of Appeals – Michael T. Smith

No meetings scheduled.

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Other Committee Reports

Fire Authority Representative Michael T. Smith

Mr. Smith requested the board consider sending him to a meeting at the Bavarian Inn Lodge in Frankenmuth for an Emerging Issues in Emergency Services conference. Moved by Roger K. Witherbee, supported by Elaine M. Misiak, to allow Michael Smith to attend a MTA conference in Frankenmuth on October 14 dealing with emerging issues in emergency services at the early bird rate of \$101.00 plus mileage.

Ayes: All

Motion carried.

Liquor Inspector

Mr. Barrett filed his inspection reports for the quarter ended in September, 2015.

Unfinished Business

Written Policy on Board Packets – On April 10, 2009, the board approved a policy that at least three days prior to each board meeting, all board members receive a meeting packet.

Recommendation by Treasurer Mucciante was to provide all new members with a record of adopted board policies.

New Business

Attorney's Contract

Moved by Elaine M. Misiak, supported by Michael T. Smith, to retain Timothy Gulden as the township's attorney for one-year to September 30, 2016.

Ayes: All

Motion carried.

NEMCOG Membership (October 1 to September 30)

Following a discussion on the benefits of membership with members of the Planning Commission present, the board took the following action:

Moved by Diane Mucciante, supported by Michael T. Smith, not to renew membership with NEMCOG for FY2016.

Ayes: All

Motion carried.

Other New Business

October Quarterly Meeting

The quarterly meeting of the Presque Isle Township Officers Association will be held on Tuesday, October 6, 2015, at 7:00 p.m. at the North Allis Township Hall. Board requested the clerk inform them of the meeting topic when it becomes available.

Citizens' Comments

Topics: Fire Department Festival Dinner, Light Bulbs, Mike's Room for Emergency Services Meeting

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Adjourn

Moved by Roger K. Witherbee, supported by Michael T. Smith, to adjourn the meeting.

Ayes: All

Motion carried.

Meeting adjourned at 7:58 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Approved: October 13, 2015