

KRAKOW TOWNSHIP

FEBRUARY 9, 2016

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, February 9, 2016, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Supervisor Michael Grohowski.

PLEDGE OF ALLEGIANCE

Roll Call

Present: Members Michael Grohowski, Elaine M. Misiak,
Michael T. Smith, Roger K. Witherbee

Absent: Member: Diane Mucciante

Also Present: Arthur Mucciante, Deputy Treasurer

Guests: Three (Matthew Bedard 7:08 p.m.)

Citizens' Comments

Topic: Bolton Road/Primary Road

Treasurer's Financial Report – Subject to Audit

January 31, 2016 - \$149,390.82

Approval of Consent Agenda Items

Moved by Roger K. Witherbee, second by Michael T. Smith, to approve the following consent agenda items as presented:

- Treasurer's Report for January, 2016
- Report on Income, Expenses, Payables, and Budget Balance for January, 2016
- Minutes of Rescheduled Regular Meeting – January 13, 2016
- Vouchers and Payroll for February

Ayes: All

Nays: None

Motion carried.

Treasurer's Report – Arthur Mucciante, Deputy Treasurer

The deputy treasurer reported that summer tax collection is at 96% collected and the winter tax collection is at 61% collected. Only one personal property tax payment remains unpaid.

Michigan Liquor Control Commission

Treasurer Mucciante has completed a certificate of compliance confirming that the township employs a liquor inspector to enforce the Liquor Control Code.

FirstMerit Bank

FirstMerit Bank branch office in Posen has reduced its hours to 9:00 a.m. to 1:00 p.m.

Tax Collection Information

The treasurer will be at the township hall to collect taxes on Monday, February 29, from 9 a.m. to 5 p.m.

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Election Update

The Presidential Election will be held on March 8, 2016. The Election Commission met prior to the meeting to appoint inspectors and review election updates.

Additional Information:

- May 3rd – COP Intermediate School District Election
- April 19, 2016 - Filing date for Partisan Nominating Petitions
- August 2nd – State Primary Election
- November 8th – State General Election

Supervisor's Report – Michael Grohowski

Phone Correspondence

Supervisor Grohowski received a complaint about four trailers parked on a lake lot (7888 Grand Pointe Road). Zoning Administrator Bedard will investigate.

Zoning Administrator – Matthew Bedard

Mr. Bedard filed his report for January 13, 2016 to February 9, 2016.

1. Wolverine Power – Requested zoning information in regard to their sub-station located at the intersection of County Road 638 and Highland Pines Road
2. A 10-acre parcel (zoned Forest & Recreational) on Black Bass Bay Road listed for sale needs to be investigated for possible zoning and tax assessment updates.

Assessing Office – Allan Berg

Board of Review Schedule:

- Tuesday, March 8, 2016, 1:30 p.m. – Organizational Meeting
- Monday, March 14, 2016, 9:00 a.m. to 3:00 p.m. – Regular Meeting
- Wednesday, March 16, 2016, 3:00 p.m. to 9:00 p.m. – Regular Meeting

Board of Review Secretary

Supervisor Michael Grohowski requested the appointment of Helen Rygwelski to serve as secretary to the Board of Review for the 2016 regular meetings. The board approved his recommendation and the appointment of Helen Rygwelski to serve as secretary to the Board of Review.

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Planning Commission – Roger K. Witherbee

The next meeting of the Planning Commission is scheduled for March 24, 2016, at 11:00 a.m. With the resignation of Carolyn Barrett, only three members remain on the Planning Commission. The board is searching for replacements. Mr. Witherbee will ask Carolyn Barrett to continue to serve until a replacement is available.

Posen Area Fire Department Authority – Michael T. Smith

Minutes of January 6, 2016, were filed. A major concern for Mr. Smith is a problem with some radios lacking low-band frequency.

Rogers City Ambulance Authority – Michael Grohowski

The next meeting of the Rogers City Ambulance Authority will be held on February 10th.

Transfer Station Report - Freddie Barrett

Report for January shows a loss of \$5,392.70

Transfer Station - Mechanical Problems

The relays would not work. It was necessary to order a temporary roll-off to accommodate the incoming trash until the problem could be resolved. Werth Electric worked on the problem and brought the equipment back into working order.

Zoning Board of Appeals – Michael T. Smith

No meetings scheduled.

Other Committee Reports

None

Unfinished Business

Job Description – Transfer Station On-Call Attendant

The job description will be modified to include the transfer station attendant as well as the on-call attendant for the March meeting.

March/April Meeting Dates for Board of Trustees

March 10 Regular Meeting at 7:00 p.m. (Rescheduled due to March 8th Election)

March 18 Close FY 2015/16 & Budget Workshop for 2016/17 at 11:00 a.m.

March 31 Budget Hearing at 6:30 p.m.

Rescheduled April Meeting at 7:00 p.m. (Following Hearing)

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NEW BUSINESS

Salary Resolutions

Moved by Elaine M. Misiak, second by Michael Grohowski, to establish the salary, without an increase, of township officers for 2016/2017 at:

Supervisor	\$8,700
Clerk	\$8,700
Treasurer	\$8,700

Motion passed by the following roll call vote:

Ayes: Michael Grohowski, Roger K. Witherbee, Michael T. Smith, Elaine M. Misiak

Nays: None

Moved by Michael T. Smith, second by Roger K. Witherbee, to establish the salary, without an increase, of trustees for 2016/2017 at \$1,750.

Motion passed by the following roll call vote:

Ayes: Roger K. Witherbee, Michael T. Smith, Elaine M. Misiak, Michael Grohowski

Nays: None

Resignation – Zoning Board of Appeals

Moved by Michael Grohowski, second by Michael T. Smith, to accept the resignation of Patricia Blaser from the Zoning Board of Appeals effective February 9, 2016.

Ayes: All

Nays: None

Motion carried

Appointment – Zoning Board of Appeals

Moved by Michael Grohowski, second by Michael T. Smith, to appoint Donna Couture to the Zoning Board of Appeals for a term ending 2/1/2018.

Ayes: All

Nays: None

Motion carried.

Committee Appointment – Planning Commission

Moved by Elaine M. Misiak, second by Michael T. Smith, to reappoint

Roger K. Witherbee to the Planning Commission for a term ending 3/1/2019.

Ayes: All

Nays: None

Motion carried.

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Any Other Business

Citizen Planner Program

The Citizen Planner Program (Fundamentals of Planning & Zoning) is available in Alpena from March 22nd to May 3rd sponsored by Michigan State University. Lappan Insurance Agency informed Supervisor Grohowski that at the end of the class with a certification of completion, the township will be reimbursed by Par Plan for the registration fee. Moved by Roger K. Witherbee, second by Elaine M. Misiak, to approve up to two persons participating in the Citizen Planner Program in Alpena at the cost of \$295.00 (to be reimbursed by Par Plan) plus mileage.

Ayes: All

Nays: None

Motion carried.

Hall Copier

The new copier has been received. The old copier will be removed from inventory.

Citizens' Comments

None

Adjourn

Moved by Roger K. Witherbee, second by Michael T. Smith, to adjourn the meeting.

Ayes: All

Motion carried.

Meeting adjourned at 8:08 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Approved: March 10, 2016