

Note: The January meeting was moved from Tuesday, January 12 to Wednesday, January 13 due to a winter storm.

KRAKOW TOWNSHIP

JANUARY 13, 2016

The regular monthly meeting of the Board of Trustees of Krakow Township was held on January 13, 2016, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Supervisor Michael Grohowski.

PLEDGE OF ALLEGIANCE

Roll Call

Present: Members Michael Grohowski, Elaine M. Misiak, Diane Mucciante,
Michael T. Smith, Roger K. Witherbee

Absent: Members: None

Guests: Four

Citizens' Comments

Topic: Parking Bumpers

Treasurer's Financial Report – Subject to Audit

December 30, 2015 - \$150,314.91

Approval of Consent Agenda Items

Moved by Roger K. Witherbee, second by Michael T. Smith, to approve the following consent agenda items as presented:

Treasurer's Report for December, 2015

Report on Income, Expenses, Payables, and Budget Balance for December, 2015

Minutes of Regular Meeting – December 8, 2015

Vouchers and Payroll for January

Ayes: All

Nays: None

Motion carried.

Treasurer's Report

The treasurer reported that summer tax collection is at 95.2% collected and the winter tax collection is at 43% collected. Only one personal property tax payment is outstanding. Krakow Township received a swamp tax payment in the amount of \$11,855.82.

Computer Update

The treasurer will be gathering information on purchasing a new computer for the board's consideration in the 2016/2017 budget.

Clerk's Report – Elaine M. Misiak

Election Update

The Presidential Election will be held on March 8, 2016. Voters can request their absentee ballot by contacting the township clerk.

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Additional Information:

May 3rd – COP Intermediate School District Election
 April 19, 2016 - Filing date for Partisan Nominating Petitions
 August 2nd - Primary Election
 November 8th – General Election

Supervisor's Report – Michael Grohowski

Printer for Township Hall

Supervisor Grohowski presented information on a Brother high-speed laser all-in-one wireless networking and advanced duplex printer available for a limited time for \$379.99. Moved by Michael T. Smith, second by Diane Mucciante, to approve the purchase by Supervisor Michael Grohowski of a Brother laser printer for the township hall at the cost of \$379.99 (with/without tax).

Ayes: All

Nays: None

Motion carried.

Zoning Administrator – Matthew Bedard

Mr. Bedard filed his report for December 9, 2015 to January 12, 2016. Mr. Bedard is waiting for applications and site plans on a number of inquiries for garages/pole barns. Mr. Bedard did respond to an inquiry about industrial zoning and quarry mining operations within the Grand Lake area of Krakow Township.

Drilling Permit Application – State Land

A communication from Kelly Law Firm was sent to the township attorney for an opinion and filed by the clerk.

Site: 13863 E 638 Highway

Discussion of activity at 13863 E 638 Highway (Nicholas Booras) as approved by the Department of Environmental Quality. If necessary, Zoning Administrator Bedard will contact the Department of Environmental Quality for clarification of the wetland protection permit issued to Nicholas Booras on November 12, 2015.

“Tiny Houses”

The Planning Commission at its December meeting addressed the issue and filed an opinion that Article XIV covers square footage and mentioned that the County should address this issue. Supervisor Michael Grohowski had concerns because “tiny houses” are on wheels.

Assessing Office – Allan Berg

Mr. Berg forwarded to the township the December Board of Review petitions processed on December 14, 2015.

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Board of Review – Michael Grohowski

Supervisor Grohowski filed the minutes of December 14, 2015. The Board of Review processed petitions due to clerical error and homestead qualification.

Planning Commission – Roger K. Witherbee

Mr. Witherbee filed the minutes of a public hearing on the Light Industrial Ordinance and Site Plan & Development Standards for Light Industrial, and a regular meeting held on December 17, 2015. The Light Industrial Ordinance and Site Plan & Development Standards have been submitted to the Township Board. At the regular meeting the Commission reviewed “tiny houses.” The Commission noted that square footage is covered in Article XIV and perhaps the County should address the issue. Zoning Administrator Matthew Bedard will contact the county on the “tiny houses” issue.

NEMCOG has notified the Planning Commission that work on maps for Krakow Township should be completed shortly.

The next meeting of the Planning Commission is scheduled for March 24, 2016, at 11:00 a.m.

Posen Area Fire Department Authority – Elaine M. Misiak

Minutes of December 2, 2015, were filed along with a preliminary budget for 2016/17. Clerk Misiak attended the meeting held on January 6, 2016. A FEMA grant will be submitted for turnout gear. The Fire Authority approved a match grant up to \$1,874.00 for a chain saw and radio, and a \$250.00 fee for radio tower use. The next meeting will be held on February 3, 2016.

Rogers City Ambulance Authority – Michael Grohowski

The Ambulance Authority approved the purchase of a new diesel chassis for \$37,000.00. The box will be purchased at a later date. The next meeting of the Rogers City Ambulance Authority will be held on February 10th.

Transfer Station Report - Freddie Barrett

Report for December shows a loss of \$4,436.42.

Zoning Board of Appeals – Michael T. Smith

No meetings scheduled. Mr. Smith is organizing information for the Zoning Board of Appeals. Diane Mucciante will download a copy of the MTA Handbook for Zoning Board of Appeals.

Other Committee Reports

Quarterly Meeting

Supervisor Michael Grohowski attended the quarterly meeting of the Presque Isle County Officers Association on January 5th. Jerry Smigelski, Presque Isle County Road Commission, talked about road money appropriated by the state starting in 2018, and a highway bill approved by the Federal Government.

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Unfinished Business

Job Description – Transfer Station On–Call Attendant

The job description for the transfer station on-call attendant has been approved by the township attorney. Moved by Michael T. Smith, second by Roger K. Witherbee, to adopt the Krakow Township job description for the on-call transfer station attendant as presented.

Ayes: All

Motion carried.

The job description will be modified to include the transfer station attendant as well as the on-call attendant for the January meeting.

NEW BUSINESS

March Regular Meeting

The Presidential Election will be held on our regular meeting night, March 8th. Consensus of the board was to reschedule the March regular meeting to Thursday, March 10th.

Summer Tax Collection – Alpena Public Schools

Moved by Michael T. Smith, second by Diane Mucciante, to opt out of collecting the Alpena Public Schools summer property tax levy in 2016.

Ayes: All

Nays: None

Motion carried.

Planning Commission

The term of Roger Witherbee and an open alternate position will be up for 3-year renewal on March 1, 2016. With the resignation of Carolyn Barrett, there is a second open position up for 3-year renewal.

Light Industrial Ordinance

Moved by Michael T. Smith, second by Roger K. Witherbee, to approve the proposed text, in ordinance form, for Article XI Light Industrial and Article XIII Site Plan & Development Standards as submitted by the Planning Commission.

Motion passed by the following roll call vote:

Ayes: Elaine M. Misiak, Michael Grohowski, Diane Mucciante, Roger K. Witherbee
 Michael T. Smith

Nays: None

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Any Other Business

March/April Meeting Dates for Board of Trustees

The dates were tentatively set at:

March 10	Regular Meeting
March 18	Close 2015/16 & Budget Workshop for 2016/17
March 31	Budget Hearing & Rescheduled April Meeting

Citizens' Comments

None

Adjourn

Moved by Roger K. Witherbee, second by Michael T. Smith, to adjourn the meeting.

Ayes: All

Motion carried.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Approved: February 9, 2016