

KRAKOW TOWNSHIP

SEPTEMBER 13, 2016

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, September 13, 2016, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Supervisor Michael Grohowski.

PLEDGE OF ALLEGIANCE

The Board observed a moment of silence for State Representative Peter Pettalia and his family. Representative Pettalia died as a result of injuries suffered in a motorcycle crash on September 12th.

Roll Call

Present: Members Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Roger K. Witherbee, Michael T. Smith

Absent: Members: None

Also Present: Assessor Allan Berg

Guests: 6

7:01 p.m. – 7:33 p.m. – Assessor Allan Berg

Mr. Berg discussed the duties of the assessor in regard to his 3-year general duties and responsibilities contract and his 5-year property inspection agreement. His general duties and responsibilities contract expires on September 30, 2016. Mr. Berg is requesting the board approve a contract increase of \$1,000.00 yearly (to \$15,000.00). The 5-year property inspection agreement was approved on May 13, 2014. The agreement, including the cost of \$40 per parcel, will be up for re-negotiation when the 5-year agreement expires. Currently, 20% re-inspection is not part of the general duties and responsibilities contract. The board will take action on the general duties and responsibilities contract under Unfinished Business.

7:33 p.m. – Mr. Berg left the meeting.

Citizens' Comments

None

Treasurer's Financial Report – Subject to Audit

Balance for August 31, 2016 - \$78,874.76

Moved by Roger K. Witherbee, second by Michael T. Smith, to accept the following reports as presented and approve payment of vouchers and payroll for September.

Treasurer's Monthly Report for August

Report of Income, Expenses, Payables, and Budget Balance for August

Minutes of August 9, 2016

Ayes: All

Motion carried.

KRAKOW TOWNSHIP
 SEPTEMBER 13, 2016
 PAGE 2

Treasurer's Report

Tax Collection Report

1. As of August close, collection of summer taxes was at 68%.
2. The treasurer will be at the township hall to collect taxes on September 14, 2016, from 9:00 a.m. to 5:00 p.m.

Clerk's Report

Election Report

The November General Election will be held on November 8, 2016. It was noted that the US Supreme Court ruled that straight party voting will be on Michigan's ballot this November.

The Election Commission meeting to appoint inspectors for the November 8 General Election will be held on October 11, 2016, at 6:45 p.m.

Presque Isle County Road Commission

The required road assessment management report, prepared by the Presque Isle County Road Commission and NEMCOG, has been filed with Krakow Township.

Supervisor's Report – Michael Grohowski

Supervisor Grohowski has received inquiries in regard to lake levels. Road Commission superintendent/manager Jerry Smigelski would like to address the topic of lake levels in the township newsletter.

Township Website

Moved by Michael T. Smith, second by Diane Mucciante, to advertise an open position for a township webmaster for consideration to fill the position when the current webmaster's contract expires in January, 2017.

Ayes: All

Motion carried.

7:50 p.m. – Matthew Bedard enters the meeting.

Zoning Administrator – Matthew Bedard

Mr. Bedard filed his report for August 10, 2016 to September 13, 2016.

Approved request for construction of storage shed at 6426 Outer Drive
 Approved construction of a pole barn at 12777 Shubert Highway
 Approved new home construction at 7000 Grand Pt Rd (approved by ZBA)
 Approved land split for Miller Centennial Farm, N. Grand Lake Hwy/Miller Rd

Mr. Bedard recommended the Planning Commission review the ordinance requirement of minimum split requirement of 15 acres for farming land (agricultural).

KRAKOW TOWNSHIP
SEPTEMBER 13, 2016
PAGE 3

Zoning Administrator (continued)

Mr. Bedard will be checking for trailers that may still be parked on vacant lots after the September 30 deadline.

Rental Issue

Response has been received from the township attorney in regard to home rental issues. It is his opinion that the Krakow Township Zoning Ordinance does not prohibit this activity.

Map

The township map prepared by NEMCOG is still under review by the Zoning Administrator and Planning Commission.

July Board of Review

Supervisor Grohowski filed minutes for the July 18, 2016, Board of Review.

Planning Commission – Roger K. Witherbee

The next meeting of the Planning Commission is scheduled for September 22nd at 7:00 p.m. A special use permit hearing will be scheduled on September 22nd for Gregory Kowalski.

Township Committee Vacancies

The Planning Commission and Zoning Board of Appeals are in need of committee members to fill vacancies as they occur. The board is requesting that anyone interested in serving on a township committee contact the supervisor for an application.

Posen Area Fire Department Authority – Michael T. Smith

Trustee Smith filed the minutes of August 3, 2016. Discussion items:

Grant Received: Turnout gear, boots, gloves, helmets

FEMA Meeting –Terry Buczkowski will attend to see if funds are available to help pay for pagers and radios.

Could a meeting be scheduled for the four townships to discuss preparing a joint grant?

Rogers City Ambulance Authority – Michael Grohowski

The new roof is on and remodeling work is in progress. The engine problem on the old ambulance has been resolved. The next meeting of the Authority will be held in October.

KRAKOW TOWNSHIP
SEPTEMBER 13, 2016
PAGE 4

Transfer Station Report - Freddie Barrett
August Report – Profit of \$535.23

Zoning Board of Appeals – Michael T. Smith
A Zoning Board of Appeals hearing was held on Friday, August 19, 2016, at the request of Richard Kreft. The final decision of the Zoning Board of Appeals was to approve the request of Richard Kreft for a setback variance, by majority vote.

Other Committee Reports

Quarterly Liquor Inspection Reports
Mr. Freddie Barrett filed the inspection reports for the quarter ended September, 2016.

Unfinished Business

Sign Regulation Conference
Moved by Michael T. Smith, second by Roger K. Witherbee, to approve attendance of Wayne Tulgetske at the sign regulation conference in Alpena on October 13, 2016, at the cost of \$55 plus mileage.
Ayes: All
Motion carried.

Recreational Plan – Presque Isle County
Krakow Township will not participate in the county updating of its recreational plan.

Assessor's Contract
Moved by Elaine M. Misiak, second by Roger K. Witherbee, to approve a 3-year contract for the township assessor at the cost of \$15,000.00 per year to September 30, 2019.
Ayes: All
Motion carried.

It was recommended that Mr. Berg add an addendum to his contract informing the township of the amount his additional services will cost the township on a yearly basis (tax bills, newsletter, assessment notices). Tabled for discussion at the October meeting.

NEW BUSINESS

NEMCOG
Moved by Roger K. Witherbee, second by Michael T. Smith, to continue our membership with NEMCOG, October 1, 2016 to September 30, 2017, at the cost of \$605.00.
Ayes: All
Motion carried.

KRAKOW TOWNSHIP
SEPTEMBER 13, 2016
PAGE 5

Attorney's Contract

Moved by Michael T. Smith, second by Roger K. Witherbee, to extend the contract of township attorney Timothy Gulden for one year, with a retainer fee of \$2,400.00.

Ayes: All

Motion carried.

Township Audit

Moved by Michael T. Smith, second by Roger K. Witherbee, to accept the audit report of Johnson & Schulze for the year ended March 31, 2016, and approve payment of \$1,995.00.

Ayes: All

Motion carried.

Public Notices

Should the township put all public notices on the website and not in the newspaper?
Board decision to continue using the newspaper for public notices.

Snow Removal Contract

Moved by Michael T. Smith, second by Diane Mucciante, to continue to use the services of Marvin Budnick for snow removal at the township hall and transfer station for the 2016/17 season at the same rate as last year.

Ayes: All

Motion carried.

Any Other New Business

Michigan Township Association Meeting

Issues in Emergency Services – Township will not participate.

Quarterly Meeting

The quarterly meeting of the Presque Isle County Township Offices Association will be held on October 4, 2016, at the Presque Isle Township hall at 7:00 p.m.

Presque Isle County Road Commission

The road commission is extending an invitation to attend a celebration of 100 years of its existence on October 7th from noon to 3:30 p.m.

Citizens' Comments

Topic: None

KRAKOW TOWNSHIP
SEPTEMBER 13, 2016
PAGE 6

Adjourn

Moved by Roger K. Witherbee, second by Diane Mucciante, to adjourn the meeting.

Ayes: All

Motion carried.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Approved: October 11, 2016