

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: JANUARY 10, 2023
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
Guest: Dave Kowalski – Presque Isle County Road Commission
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer’s Monthly Report for December (Subject to Audit)
Clerk’s Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (December)
 - C. Minutes of December 13, 2022 Meeting
 - D. Vouchers & Payroll for January
ARPA Transfers (if required)
4. Treasurer’s Report – Diane Mucciante
 - A. Winter Tax Information
 - B.
5. Clerk’s Report- Elaine M. Misiak
 - A. Update – New financial system
 - B. EGLE – Richard Przytulski – 17167 US-23 S
 - C.
6. Supervisor’s Report
 - A. Correspondence –
 - B. Any Other Business
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Board of Review – (Michael Grohowski)
Training – February 14, 2023 in Alpena*
 - Planning Commission (Mitchell Mulka)
Planning Commission Vacancy (to 3/1/2025)
 - Posen Area Fire Authority (Mitchell Mulka)
Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
Meeting Report
 - Recycle Station
April - January Expenses
 - ZBA – Michael Bennett
ZBA Vacancy (Alternate)
 - Other Committee Reports
8. Unfinished Business
 - A.
 - B.
9. New Business
 - A. ZBA – Terms expiring 2/1/23: Chad Ennest, Alvin Grundy, Kimberly Wisniewski
 - B. *Training Reservations (if required)
 - C.
10. Any Other New Business
 - A.. Planning Commission – Terms expiring 3/1/23: Chad Ennest, Bernadette Kenjorski, Michael Rehling
 - B. March/April Meeting Dates (March 14, March _____, March 31 (2))
 - C.
11. Public Comments
12. Approval to Adjourn

Next Meeting – February 14, 2023

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: FEBRUARY 14, 2023
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
Guest: Allan Berg – Township Assessor
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer’s Monthly Report for January (Subject to Audit)
Clerk’s Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (January)
 - C. Minutes of January 10, 2023 Meeting
 - D. Vouchers & Payroll for February
Mapping Solutions – Ad in Plat Book (Cost Adjustment)
ARPA Transfers (if required)
4. Treasurer’s Report – Diane Mucciante
 - A. February 28, 2023 – Winter Tax Collection
 - B.
5. Clerk’s Report- Elaine M. Misiak
 - A. Update – New financial system
 - B. EAGLE: Richard Przytulski (denial); Joseph Hall (Violation Notice- Order to Restore)
 - C. 1010 Technology Center – Contract/Election Equipment
 - D.
6. Supervisor’s Report
 - A. Correspondence –
 - B. Any Other Business
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Tax Bill Processing - Adjustments
 - Board of Review – (Michael Grohowski)
 - March Board of Review Dates/Location
(Organizational, Two Regular Meetings)
 - Planning Commission (Mitchell Mulka)
 - Next Meeting: February 23, 2023
 - Posen Area Fire Authority (Mitchell Mulka)
 - Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
 - Meeting Report
 - Recycle Station
 - April - February Expenses
 - ZBA – Michael Bennett
 - Appeal – January 30, 2023 (Eurich)
 - ZBA Vacancy (Alternate)
 - Other Committee Reports
8. Unfinished Business
 - A. Road Project Contracts
 - B.
9. New Business
 - A. Planning Commission – Terms expiring 3/1/23: Chad Ennest, Bernadette Kenjorski, Michael Rehling
 - B.
10. Any Other New Business
 - A.. March/April Meeting Dates: March _____, March 31 (2)
 - B. Township Officials Meeting – March 7, Bearinger Township – December Minutes
 - C.
11. Public Comments
12. Approval to Adjourn

Next Meeting – March 14, 2023

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: MARCH 14, 2023
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for February (Subject to Audit)
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (February)
 - C. Minutes of February 14, 2023 Meeting
 - D. Vouchers & Payroll for March
ARPA Transfers (if required)
4. Treasurer's Report – Diane Mucciante
 - A. Winter Tax Collection
 - B.
5. Clerk's Report- Elaine M. Misiak
 - A. Update – New financial system
 - B. Annual Audit Information
 - C.
 - D.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business – Addition to Hall
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - 2023 Assessment Newsletter
 - Board of Review – (Michael Grohowski)
 - March Board of Review Meetings
 - Planning Commission (Mitchell Mulka)
 - Meeting: February 23, 2023 - Cancelled
 - Posen Area Fire Authority (Mitchell Mulka)
 - Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
 - Meeting Report
 - Recycle Station
 - April - March Expenses
 - ZBA – Michael Bennett
 - ZBA Vacancy (Alternate)
 - Other Committee Reports
 - Township Officials Meeting/Bearing Township
 - Liquor Inspector – Quarterly Reports
8. Unfinished Business
 - A. Road Project Contracts
 - B.
9. New Business
 - A. Set Time & Date of 2023/2024 Regular Meetings (Resolution)
 - B. Set Salaries of Township Officials for 2023/2024 (Resolutions)
 - C.
10. Any Other New Business
 - A. Current Bills/Receipts – To Clerk's Office by Friday March 17
 - B. Meetings: March 23, 2023, 11:00 a.m. - Close 22/23, Proposed Budget for 2023/24
 - March 31, 6:30 – Budget Hearing
 - March 31, 7:00 – Rescheduled April Meeting
 - C.
11. Public Comments
12. Approval to Adjourn

Next Meeting – March 23, 2023 (11:00 a.m.)

NOTE: Direct public comments: supervisor.m@krakowtownship.org

RESCHEDULED APRIL MEETING
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN MICHIGAN
DRAFT AGENDA

DATE: MARCH 31, 2023

Following Public Hearing (7:00 p.m.)

PLEDGE OF ALLEGIANCE

1. Call to Order - - Roll Call

Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka, Michael Bennett

2. Public Comments

3. Treasurer's Report (Opening Balance for 2023/2024) \$469,247.56

A.

4. Clerk's Report

A. Board Approval of Vouchers & Payroll for April

B.

5. Correspondence - Clerk Misiak

A. EGLE Permit – Presque Isle County Road Commission/Monaghan Creek

B.

6. Reports and/or Comments

A. Supervisor's Report – Michael Grohowski

1) Correspondence

2) Other Items of Business

B. Other Committee Reports

Zoning Administrator - Arthur Lewandowski

Assessing Office – Allan Berg

Newsletter

Board of Review – Michael Grohowski

March Minutes Filed

Planning Commission – Mitchell L. Mulka

Next Meeting Date – June 25, 2023

Posen Area Fire Authority – Mitchell L. Mulka

Meeting Report

Rogers City Ambulance Authority – Michael Grohowski

Meeting Report

ZBA – Michael Bennett

Recycle Station

Other Committee Reports

7. Old Business

A.

B.

8. New Business

A. Resolution to Designate Bank(s) for 2023/2024 (Alpena Alcona Area Credit Union)

B. Renewal Policy Package – Lappan Agency

Bodily Injury Liability/Personal Injury Protection Medical Coverage

Terrorism Coverage - HCC Public Risk Application Declaration

C.

9. Any Other New Business

A. Draft Newsletter – Summer?

B.

10. Adjourn

Next Meeting: May 9, 2023 7:00 p.m.

NOTE: Please direct all public comments by e-mail to supervisor.m@krakowtownship.org.

DRAFT AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 Bolton Road, Posen, MI

PUBLIC HEARING

PROPOSED PROPERTY TAX MILLAGE
PROPOSED BUDGET FOR 2022/2023

DATE: MARCH 31, 2023

Time: 6:30 p.m.

Pledge of Allegiance

1. Call to Order – Roll Call

Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka, Michael Bennett

Guests:

2. Approve Minutes
Settlement Meeting/Budget Workshop – March 23, 2023

3. Citizens' Comments

4. Open for Public Comments on Tax Levy & Proposed 2023/2024 Budget
Time: _____

5. Close for Public Comments on Tax Levy & Proposed 2022/2023 Budget

Time: _____

6. Pass Resolution on 2023 Tax Levy – Roll Call Vote

7. Adopt 2023/2024 Budget – Roll Call Vote

8. Motion/support to adjourn Public Hearing. Time: _____

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN

DATE: MAY 9, 2023
PLEDGE OF ALLEGIANCE

DRAFT

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for April (Subject to Audit)
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (April)
 - C. Minutes of April 31st Budget & Millage Levy Public Hearing
Minutes of March 31, 2023 Rescheduled April Meeting
 - D. Vouchers & Payroll for May
ARPA Transfers (if required)
4. Treasurer's Report – Diane Mucciante
 - A.
 - B.
5. Clerk's Report- Elaine M. Misiak
 - A. Update – New Financial System & Michigan Income Tax Rate
 - B. Summer Newsletter Deadline
 - C. Election Info
 - D.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business – Assessment Duties Audit & Property Tax Administration Fee Certification
 - C. American Rescue Plan Annual Report (April 30)
 - D.
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Verification – Michigan Treasury
 - Tax Management Agreement (Signatures)
 - Board of Review – (Michael Grohowski)
 - Planning Commission (Mitchell Mulka)
 - May 25, 2023
 - Posen Area Fire Authority (Mitchell Mulka)
 - Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
 - Meeting Report
 - Recycle Station
 - April - \$50.00
 - ZBA – Michael Bennett
 - ZBA Appeals: Krakow Township & Cody Bellmer
 - ZBA Vacancy (Alternate)
 - Other Committee Reports
8. Unfinished Business
 - A.
 - B.
9. New Business
 - A. Road Commission – Signed Contract
 - B. Policy Change – Exclusion of PFAS Substances
 - C.
10. Any Other New Business
 - A. PIE&G Liaison Board Meeting – May 30, 2023
 - B. Township Officials Meeting – Minutes of March 7, 2023
Next Meeting/Picnic
 - C.
11. Public Comments
12. Approval to Adjourn

Next Meeting – June 13, 2023

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: JUNE 13, 2023
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for May (Subject to Audit) _____
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (May)
 - C. Minutes of May 9, 2023 Regular Meeting
 - D. Vouchers & Payroll for June
ARPA Transfers (if required) Schulze & Associates - \$350.00 (Annual Report)
4. Treasurer's Report – Diane Mucciante
 - A.
 - B.
5. Clerk's Report- Elaine M. Misiak
 - A. Par Plan Dividend
 - B. Summer Newsletter
 - C.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business – PIE&G Meeting
 - C.
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Newsletter – Operating Procedures
 - Board of Review – (Michael Grohowski)
 - July Meeting – Errors & Omissions
 - Planning Commission (Mitchell Mulka)
 - Meeting Report: May 25, 2023
 - Posen Area Fire Authority (Mitchell Mulka)
 - Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
 - Meeting Report
 - Recycle Station
 - April – June: _____
 - ZBA – Michael Bennett
 - ZBA Vacancy (Alternate)
 - Other Committee Reports
 - Liquor Inspector Reports
 - June 6th – Township Officers Picnic/Meeting – Belknap
8. Unfinished Business
 - A.
 - B.
9. New Business
 - A.
 - B.
10. Any Other New Business
 - A. Road Commission Annual Report (available for review)
 - B.
11. Public Comments
12. Approval to Adjourn

Next Meeting – July 11, 2023

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN

DATE: JULY 11, 2023
PLEDGE OF ALLEGIANCE

DRAFT

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for June (Subject to Audit)
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (June)
 - C. Minutes of June 13, 2023 Regular Meeting
 - D. Vouchers & Payroll for July
ARPA Transfers (if required) R.S. Scott \$4,200.00
4. Treasurer's Report – Diane Mucciante
 - A. Summer Tax Update
 - B.
5. Clerk's Report- Elaine M. Misiak
 - A. QB Quote - \$1,099/annual
 - B. Election Proposal 2 – Update
 - C.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business
NEMCOG – Charter Township of Alpena – Master Plan Update
 - C.
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
Patrick Green/Donna Meyer – Land Division \$150.00
 - Assessing Office (Allan Berg)
 - Board of Review – (Michael Grohowski)
July 17, 2023 – Errors & Omissions
 - Planning Commission (Mitchell Mulka)
 - Posen Area Fire Authority (Mitchell Mulka)
Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
Meeting Report
 - Recycle Station
April – July: \$991.00
 - ZBA – Michael Bennett
ZBA Vacancy (Alternate)
 - Other Committee Reports
8. Unfinished Business
 - A.
 - B.
9. New Business
 - A.
 - B.
10. Any Other New Business
 - A.
 - B.
11. Public Comments
12. Approval to Adjourn

Next Meeting – August 8, 2023

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: AUGUST 8, 2023
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for July (Subject to Audit)
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (July)
 - C. Minutes of July 11, 2023 Regular Meeting
 - D. Vouchers & Payroll for August
ARPA Transfers (if required) R.S. Scott \$1,800.00
4. Treasurer's Report – Diane Mucciante
 - A. Summer Tax Update
 - B.
5. Clerk's Report- Elaine M. Misiak
 - A.
 - B.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business
 - C.
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Board of Review – (Michael Grohowski)
Minutes Filed
 - Planning Commission (Mitchell Mulka)
 - Posen Area Fire Authority (Mitchell Mulka)
Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
Meeting Report
 - Recycle Station
April – August: \$991.00
 - ZBA – Michael Bennett
ZBA Vacancy (Alternate)
 - Other Committee Reports
8. Unfinished Business
 - A.
 - B.
9. New Business
 - A. Special Meeting – August 22 – Bids for Addition to Hall
 - B.
10. Any Other New Business
 - A. Attorney Merger – Information
 - B.
11. Public Comments
12. Approval to Adjourn

Next Meeting – September 12, 2023

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: SEPTEMBER 12, 2023
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for August (Subject to Audit)
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (August)
 - C. Minutes of August 8, 2023 Regular Meeting
Minutes of August 22, 2023 Special Meeting
 - D. Vouchers & Payroll for September
ARPA Transfers (if required)
4. Treasurer's Report – Diane Mucciante
 - A. Summer Tax – September 14, 2023, 9 a.m. to 5 p.m. at the Township Hall
 - B.
5. Clerk's Report- Elaine M. Misiak
 - A. Meeting with County Clerk on September 5th. - Early Voting
 - B.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Upgrade Apex Assessing Software - \$300.00/shared cost
 - L-4029 – 2023 Tax Rate Request – 1.0000 Mill
 - Board of Review – (Michael Grohowski)
 - Planning Commission (Mitchell Mulka)
 - Meeting Report: August 24, 2023
 - Posen Area Fire Authority (Mitchell Mulka)
 - Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
 - Meeting Report
 - Recycle Station
 - April – September: \$991.00
 - Sign
 - ZBA – Michael Bennett
 - Meeting Update: August 29, 2023 - Rupp
 - ZBA Vacancy (Alternate)
 - Other Committee Reports
 - Liquor Inspector – Quarterly Reports
 - Quarterly Meeting
8. Unfinished Business
 - A. Credit Card Policy
 - B.
9. New Business
 - A. Addition to Hall
Budget Adjustment
 - B. Snow Removal Contract
 - C. Attorney's Contract
 - D. Auditor's Report – Approve
 - E.
10. Any Other New Business
 - A.
 - B.
11. Public Comments
12. Approval to Adjourn

Next Meeting – October 10, 2023

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: OCTOBER 10, 2023
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for September (Subject to Audit)
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (September)
 - C. Minutes of September 12, 2023 Regular Meeting
 - D. Vouchers & Payroll for October
ARPA Transfers (if required)
4. Treasurer's Report – Diane Mucciante
 - A. Summer Tax
 - B. Credit Card Update
 - C.
5. Clerk's Report- Elaine M. Misiak
 - A. Early Voting Contract
 - B.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Board of Review – (Michael Grohowski)
 - Planning Commission (Mitchell Mulka)
Next Meeting: November 30 at 7 p.m.
 - Posen Area Fire Authority (Mitchell Mulka)
Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
Meeting Report
 - Recycle Station
April – October
 - ZBA – Michael Bennett
Meeting Update: Rupp – October 2, 2023
ZBA Vacancy (Alternate)
 - Other Committee Reports
8. Unfinished Business
 - A.
 - B.
9. New Business
 - A. Snow Removal Contract (Hall & Recycle Centr)
 - B. Winter Newsletter – November 10 Deadline
 - C.
10. Any Other New Business
 - A. Quarterly Meeting – December 5, 2023 at Case Township
 - B.
11. Public Comments
12. Approval to Adjourn

Next Meeting – November 14, 2023

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: NOVEMBER 14, 2023
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for October (Subject to Audit)
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (October)
 - C. Minutes of October 10, 2023 Regular Meeting
 - D. Vouchers & Payroll for November
ARPA Transfers (if required)
4. Treasurer's Report – Diane Mucciante
 - A. Summer Tax Update
 - B. Conference Report
 - C. Credit Card Update
 - D.
5. Clerk's Report- Elaine M. Misiak
 - A. Early Voting Training/Michigan Bureau of Elections Recommendations
 - B. EGLE: Jerry & Betty Ruczynski Violation Notice
 - C.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Inflation Rate Multiplier
 - Board of Review – (Michael Grohowski)
 - December Meetings
 - Planning Commission (Mitchell Mulka)
 - Next Meeting: November 30 at 7 p.m.
 - Posen Area Fire Authority (Mitchell Mulka)
 - Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
 - Meeting Report
 - Recycle Station
 - April – November
 - ZBA – Michael Bennett
 - ZBA Vacancy (Alternate)
 - Other Committee Reports
8. Unfinished Business
 - A.
 - B.
9. New Business
 - A. Contract for Website (January 1, 2024 to January 1, 2025)
 - B.
10. Any Other New Business
 - A. Quarterly Meeting – December 5, 2023 at Case Township
 - B. Info: DTE Electric Company Notice of Public Hearing
 - C.
11. Public Comments
12. Approval to Adjourn

Next Meeting – December 12, 2023

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: DECEMBER 12, 2023
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for November (Subject to Audit)
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (November)
 - C. Minutes of November 14, 2023 Regular Meeting
 - D. Vouchers & Payroll for December
ARPA Transfers (if required) - R.S. SCOTT ENGINEERING
4. Treasurer's Report – Diane Mucciante
 - A. Winter Tax Information
 - B. Conference Report
 - C. Credit Card Update
 - D.
5. Clerk's Report- Elaine M. Misiak
 - A. Election Update
 - B.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Board of Review – Exemption for Veterans
 - Call Log Report
 - Board of Review – (Michael Grohowski)
 - December 11, 2023, 11:30 a.m.
 - Planning Commission (Mitchell Mulka)
 - Report - November 30, 2023 Meeting
 - Posen Area Fire Authority (Mitchell Mulka)
 - Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
 - Meeting Report
 - Recycle Station Expenses
 - April – December - \$1,041.00
 - ZBA – Michael Bennett
 - ZBA Vacancy (Alternate)
 - Other Committee Reports
 - Quarterly Meeting – December 5, 2023
 - Minutes of September 5, 2023
 - Liquor Inspector – Quarterly Inspection Forms
8. Unfinished Business
 - A.
 - B.
9. New Business
 - A.
 - B.
10. Any Other New Business
 - A. ZBA – Terms expiring 2/1/24: Michael Bennett, Donna Couture
 - B.
11. Public Comments
12. Approval to Adjourn

Next Meeting – January 9, 2024

HAPPY HOLIDAYS!!

KRAKOW TOWNSHIP

JANUARY 10, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, January 10, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

PLEDGE OF ALLEGIANCE

Roll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka

Absent Member: Michael Bennett

Guests: Dave Kowalski, Presque Isle County Road Commission
Arthur Lewandowski, Zoning Administrator

Public Comments

None

7:01 – 7:10 p.m.

Dave Kowalski/Presque Isle County Road Commission Superintendent-Manager

- 1) Update on Park & Ride – The State is working out the legal paperwork.
- 2) Shubert Highway Bridge Replacement – Project will be let for bids in November 2023.
It will be a 2024 project.
- 3) Outer Drive/Grand Point intersection (south one) needs a ditch clean out. Water is trapped in the road bed. (general maintenance)
North Grand Lake Highway – Will repair the road damage in Miller Swamp area.
- 4) Recommendations for seal coating (in order of recommendation):

Grand Point Rd, Outer Drive, Hodgetts Drive, McCreery Road, Shubert Hwy
Projects would run from 2023/2024 to 2024/2025
The cost to the township for all projects: \$134,133.75

The Board requested Mr. Kowalski prepare contracts for review at the February 14th meeting. Mr. Kowalski left the meeting.

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for January 1, 2023: \$399,551.85

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Michael Grohowski, to approve the following consent agenda items:

Treasurer's Financial Report
Clerk's Monthly Report
Minutes of December 13, 2022 Meeting
Vouchers & Payroll for January

Ayes: All

Motion carried.

KRAKOW TOWNSHIP
JANUARY 10, 2023
PAGE 2

Treasurer's Report – Diane Mucciante

Treasurer Mucciante reported on summer and winter tax collection. The treasurer was available to collect taxes at the township hall on December 30th.

Clerk's Report – Elaine M. Misiak

New Financial System - QB

No update.

EGLE Permit

Application

Richard Przytulski, 17167 US-23 S, has applied for a permit to place riprap shoreline protection.

Joseph Hall, 14203 US-23 S, has received a Second Violation Notice following conducted inspections in September and May.

Supervisor's Report – Michael Grohowski

Mr. Grohowski has received requests for road work on Grand Point Rd.

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for December and an overall report on 2022. He approved one permit:

40x60 Pole building, 15660 Long Lake Hwy – Tessmer Construction

The Board and Mr. Lewandowski will recommend that a right-of-way problem (Purol) be handled by lawyers.

ZBA Meeting – January 30, 2023 – John Eurich – 6924 McCreery Drive

Assessing Office

No Report.

Board of Review – Michael Grohowski

Board of Review Training – 24 Month Certification

Board of Review Training: February 14 – Alpena (Helen Rygwelski)

Allan Berg – January 31, 2023 – Alpena (Arthur Lewandowski)

Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to approve sending Helen Rygwelski to the MTA training at the cost of \$100.00 plus mileage and Arthur Lewandowski to Allan Berg's training plus mileage.

Ayes: All

Motion carried

KRAKOW TOWNSHIP
 JANUARY 10, 2023
 PAGE 3

Planning Commission – Mitchell L. Mulka

The next meeting is scheduled for February 23, 2023 at 7 p.m.

Posen Area Fire Department Authority – Mitchell L. Mulka

Mr. Mulka filed the approved minutes of December 7, 2022.

Rogers City Ambulance Authority – Michael Grohowski

No report.

Recycle Station

Report for January - Yearly Expenses of \$1,110.50 (Insurance & Plowing)

Discussion: Garbage

Zoning Board of Appeals – Michael Bennett (Absent)

ZBA Meeting – January 30, 2023 – John Eurich – 6924 McCreery Drive

Other Committee Reports

None

NEW BUSINESS

Zoning Board of Appeal Appointments

Moved by Michael Grohowski, second by Mitchell L. Mulka to reappoint Chad Ennest, Alvin Grundy and Kimberly Wisniewski to serve on the Zoning Board of Appeals for terms ending 2/1/2026.

Ayes: All

Motion carried

Planning Commission Vacancy

Supervisor Michael Grohowski is recommending Howard Bixel be appointed to serve on the Planning Commission. Moved by Michael Grohowski, second by Mitchell L. Mulka, to appoint Howard Bixel to the Planning Commission for a term ending 3/1/2026.

Ayes: All

Motion carried

Mapping Solutions – Ad in Plat Book

Moved by Michael Grohowski, support by Elaine M. Misiak, to approve renewing an ad in the Presque Isle County Plat Book at a cost not to exceed \$350.00.

Ayes: All

Motion carried

Any Other New Business

Planning Commission

Terms expiring on 3/1/23: Chad Ennest, Bernadette Kenjorski, Michael Rehling
 Term renewal will be on the February agenda.

March/April Meetings

March 14 – Regular Meeting

March 31 – Public Hearing on Proposed Property Tax Levy and Budget for 2023/2024

Rescheduled April Meeting

The settlement day/budget workshop date will be determined at the February meeting.

KRAKOW TOWNSHIP
JANUARY 10, 2023
PAGE 4

Citizens' Comments

None

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Diane Mucciante, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 7:49 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: February 14, 2023

KRAKOW TOWNSHIP

FEBRUARY 14, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, February 14, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

PLEDGE OF ALLEGIANCE

Roll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka

Absent Member: Michael Bennett

Guests: Sarah Melching, Presque Isle County Emergency Management &
Homeland Security
Arthur Lewandowski, Zoning Administrator

Public Comments

None

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for February 1, 2023: \$425,049.06

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Michael Grohowski, to approve the following consent agenda items:

Treasurer's Financial Report
Clerk's Monthly Report
Minutes of December 13, 2022 Meeting

Ayes: All

Motion carried.

Budget Line Item Transfer

Moved by Diane Mucciante, second by Elaine M. Misiak, to make the following line item change in the 2022/23 budget:

Township Board:
To Print & Publish \$300.00 From Capital Outlay \$300.00

Ayes: All

Motion carried.

Moved by Mitchell L. Mulka, second by Michael Grohowski, to approve payment of bills and payroll for February as presented.

Ayes: All

Motion carried.

Treasurer's Report – Diane Mucciante

The treasurer will collect taxes at the township hall on February 28, from 8 a.m. to 5 p.m.

KRAKOW TOWNSHIP
 FEBRUARY 14, 2023
 PAGE 2

Clerk's Report – Elaine M. Misiak

New Financial System – QB

Chart of accounts downloaded. Checks will be ordered after merger of the Calcite Credit Union with Alpena Alcona Area Credit Union (mid-March).

EGLI Permit

Application

Richard Przytulski, 17167 US-23 S

Application for a permit to place riprap shoreline protection is denied.

Joseph Hall, 14203 US-23 S, has received an *Order to Restore Notice* following conducted inspections in September and May.

Election Equipment Security/Maintenance Information

Equipment Maintenance: Election Source – Yearly Fee

1010 Technology – Avast Anti-Virus – Yearly Fee

Updates: New Ballot Boxes will be available, Permanent Absent Voter Ballot Application, Nine day in-person early voting (Statewide & Federal Elections)

Supervisor's Report – Michael Grohowski

ARPA – Addition to Hall

A contract with Scott Engineering for an addition to the township hall was review by our attorney. Scott Engineering will be responsible for obtaining bids for the board's consideration.

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for January. He approved one permit:

Deck Repair & Covered Porch, 7209 McCreery Drive – Kenyon Builders

Mr. Lewandowski processed and attended the variance request for John & Judy Eurich, deck replacement, 6924 McCreery Drive. Approved.

Mr. Lewandowski attended Allan Berg's training session in Alpena for 2-year certification.

Assessing Office

Newsletter: Personal Property Tax Reimbursement Correction Process

Board of Review – Michael Grohowski

NEW: All meetings will be held at the Presque Isle District Library Conference Room, 181 E Erie Street, Rogers City, Michigan on the following dates:

Organizational – Tuesday, March 7, at 3:00 p.m.

Appeal Meetings – Wednesday, March 15, 9 a.m. to 3 p.m.

Thursday, March 16, 3 p.m. to 9 p.m.

Meetings are posted at the township hall and published in The Presque Isle County Advance.

KRAKOW TOWNSHIP
FEBRUARY 14, 2023
PAGE 3

Board of Review – Michael Grohowski (continued)

Moved by Michael Grohowski, second by Mitchell L. Mulka, to contract Helen Rygwelski to serve as secretary to the Board of Review for the March appeal meetings.

Ayes: All

Motion carried.

Posen Area Fire Department Authority – Mitchell L. Mulka

Mr. Mulka filed the approved minutes for January 2023. Discussion item was getting information on insulating the hall.

Planning Commission – Mitchell L. Mulka

The next meeting is scheduled for February 23, 2023 at 7 p.m.

Rogers City Ambulance Authority – Michael Grohowski

No report.

Recycle Station

Report for February – Yearly Expenses of \$1,260.50 (Insurance & Plowing)

Zoning Board of Appeals – Michael Bennett (Absent)

ZBA Meeting – January 30, 2023 – John Eurich – 6924 McCreery Drive

Final Decision: Approved

7:35 p.m. - Treasurer Diane Mucciante left the meeting.

Other Committee Reports

None

Unfinished Business

Road Project Contracts – Supervisor Grohowski

The Presque Isle Road Commission will accept a 2-payment contract.

Grand Point Highway, Outer Drive, Hodgetts Drive

Mr. Grohowski will contact the Road Commission to obtain contracts for the board's approval.

NEW BUSINESS

Planning Commission Appointments

Moved by Mitchell L. Mulka, second by Michael Grohowski, to reappoint Chad Ennest, Bernadette Kenjorski and Michael Rehling to serve on the Planning Commission for terms ending 3/1/2026.

Ayes: All

Motion carried

7:42 – 7:48 p.m. Sarah Melching – PI County Emergency Management & Homeland Security
Sarah Melching – Reviewed the Presque Isle County Mitigation Plan required to be eligible for FEMA funds. Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to adopt Resolution 01-2/14/2023, the 2023 Presque Isle County Hazard Mitigation Plan. Motion passed by the following majority roll call vote:

Ayes: Members Mitchell L. Mulka, Elaine M. Misiak, Michael Grohowski

Nays: None

Absent: Members Diane Mucciante, Michael Bennett

KRAKOW TOWNSHIP
FEBRUARY 14, 2023
PAGE 4

Any Other New Business

Planning Commission

March/April Meetings

March 14 – Regular Meeting

March 23 - Settlement day/budget workshop at 11:00 a.m.

March 31 – Public Hearing on Proposed Property Tax Levy and Budget for 2023/2024

Rescheduled April Meeting

Quarterly Township Officials Meeting

Secretary/treasurer Elizabeth Wozniak – December minutes

Next Meeting – March 7 – Bearinger Township at 7 p.m.

Citizens' Comments

Topic: Campers on Vacant Lake Lots

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Grohowski, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 7:50 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: March 14, 2023

KRAKOW TOWNSHIP

MARCH 14, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, March 14, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

PLEDGE OF ALLEGIANCE

Roll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Mitchell Mulka

Absent Members: Michael Bennett, Diane Mucciante

Guests: Three

Public Comments

None

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for March 1, 2023: \$457,039.49

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Elaine M. Misiak, to approve the following consent agenda items:

- Treasurer's Financial Report
- Clerk's Monthly Report
- Minutes of February 14, 2023 Meeting

Ayes: All

Motion carried.

Budget Line Item Transfer

Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to make the following line item change in the 2022/23 budget:

Clerk:
 To Mileage \$35.00 From Salary \$35.00

Ayes: All

Motion carried.

Moved by Mitchell L. Mulka, second by Michael Grohowski, to approve payment of bills and payroll for March as presented.

Ayes: All

Motion carried.

Treasurer's Report – Diane Mucciante (Absent)

No Report.

Clerk's Report – Elaine M. Misiak

Audit Report (Compilation)

Moved by Elaine M. Misiak, second by Michael Grohowski, to approve preparation of the 2022/23 audit/F-65 report by Schulze, Oswald, Miller & Edwards at fees not exceed \$1,900.00.

Ayes: All

Motion carried.

KRAKOW TOWNSHIP
 MARCH 14, 2023
 PAGE 2

Supervisor's Report – Michael Grohowski

ARPA – Addition to Hall

Supervisor Grohowski met with the architect and presented an update on plans for a proposed addition to the township hall.

Presque Isle County Road Commission – Road Projects

Supervisor Grohowski presented a proposed agreement with the Presque Isle County Road Commission to seal coat Grand Point, Outer Drive and Hodgetts Drive with payment in two installments of \$36,161.00.

Tabled: March 23, 2023 Budget Meeting

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for February. He approved one permit:

Cottage/Garage Building – Grand Point Road – Jerry Ruczynski

Land Split – Tim Plath

Mr. Lewandowski requested board approve a land split for Mr. Plath for property located on both sides of Kuffel Road where it meets Long Lake Hwy. Moved by Mitchell L. Mulka, second by Michael Grohowski, to approve a land split for Tim Plath as recommended by Zoning Administrator Lewandowski.

Ayes: All

Motion carried.

Assessing Office

Newsletter: Board of Review Correspondence

Board of Review – Michael Grohowski

NEW: All meetings will be held at the Presque Isle District Library Conference Room, 181 E Erie Street, Rogers City, Michigan on the following dates:

Organizational Meeting was held on Tuesday, March 7th

Appeal Meetings Dates – Wednesday, March 15, 9 a.m. to 3 p.m.

Thursday, March 16, 3 p.m. to 9 p.m.

Planning Commission – Mitchell L. Mulka

February 23, 2023 meeting was canceled (quorum/weather). The next meeting is scheduled for May 25, 2023.

Posen Area Fire Department Authority – Mitchell L. Mulka

Mr. Mulka filed the approved minutes for February 2023.

Rogers City Ambulance Authority – Michael Grohowski

No meeting report.

Recycle Station

Final report for 2022/23 – Yearly Expenses of \$1,460.50 (Insurance & Plowing)

KRAKOW TOWNSHIP
MARCH 14, 2023
PAGE 3

Zoning Board of Appeals – Michael Bennett (Absent)

Zoning Administrator Arthur Lewandowski informed the board that he has received two requests for variance approval by the Zoning Board of Appeals.

Tentative Meeting Date: April 3, 2023

Other Committee Reports

Quarterly Township Meeting

Clerk Misiak reported on the quarterly meeting hosted by Bearinger Township. The next meeting will be the picnic/quarterly meeting in June. Tentative Host: Belknap Township

Liquor Inspector

Mitchell L. Mulka filed his quarterly liquor inspector reports for the quarter ended March 2023.

NEW BUSINESS

Set Time and Date of Board Meetings for 2023/24

Moved by Michael Grohowski, second by Mitchell L. Mulka, to pass a Resolution establishing 7:00 p.m. as the time of regular meetings to be held on the second Tuesday of the month in the Krakow Township hall located at 12022 Bolton Road, Posen, MI.

Motion passed by the following majority roll call vote;

Ayes: Mitchell L. Mulka, Elaine M. Misiak, Michael Grohowski

Nays: None

Absent: Michael Bennett, Diane Mucciante

Motion declared adopted.

Set Salaries of Township Officials for 2023/2024

Cost of living increase is at 8.7% for 2023.

Resolutions tabled for budget meeting on March 23, 11:00 a.m.

Any Other New Business

Current Bills for 2022/2023

Bills for the current year must be received by the clerk by Friday, March 17th.

March/April Meetings

March 23 - Settlement day/budget workshop at 11:00 a.m.

March 31 – 6:30 p.m. - Public Hearing on Proposed Property Tax Levy
and Budget for 2023/2024

7:00 p.m. Rescheduled April Meeting (following budget hearing)

Citizens' Comments

Topic: None

KRAKOW TOWNSHIP
MARCH 14, 2023
PAGE 4

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Grohowski, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 7:41 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: March 23, 2023

KRAKOW TOWNSHIP
SETTLEMENT DAY MEETING/BUDGET WORKSHOP
FINAL DRAFT

DATE: THURSDAY, MARCH 23, 2023

The settlement day meeting/budget workshop of the Board of Trustees of Krakow Township was held on Thursday, March 23, 2023, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan. The meeting was called to order at 11:00 a.m. by Supervisor Michael Grohowski.

Present: Members Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka

Absent: Member Michael Bennett

Guests: None

Moved by Mitchell L. Mulka, second by Michael Grohowski, to approve the minutes of the regular monthly meeting held on March 14, 2023.

Ayes: All

Motion carried

Moved by Michael Grohowski, second by Mitchell L. Mulka, to accept the final report of income, expenses, payables, and budget balances for March 2023.

Ayes: All

Motion carried

Treasurer's Report

Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to accept the treasurer's closing statement with an ending balance for 2022/2023 of \$469,247.56*.

Ayes: All

Motion carried.

*ARPA Funds: \$51,358.10

Tax account balance is \$4,937.40.

April 1, 2022, opening balance was \$366,382.15 with ARPA Funds of \$34,593.00.

2022/2023 Closing Information

Receipts over Expenses: \$102,865.41*

Liquor Reserve Fund: Receipts over Expenses by \$13.80

Parks & Recreation Reserve: \$75.00

(Carl Clarke Memorial Fund)

Recycle Station End-of-Year Report: Expenses of \$1,460.50

Supervisor Michael Grohowski declared the books closed for 2022/2023.

Settlement Day/Budget Workshop
 March 23, 2023
 Page 2

Business Items

Establish Salary of Township Officials for 2023/2024
 Cost of Living Increase: 8.7%

Trustees

Moved by Michael Grohowski, second by Mitchell L. Mulka, to approve the following yearly salary for trustees, by Resolution, to reflect an increase in the cost of living.

2023/2024 \$2,160.00

Motion passed by the following roll call vote:

Absent: Member Michael Bennett

Ayes: Members Elaine M. Misiak, Michael Grohowski, Diane Mucciante
 Mitchell L. Mulka

Nays: None

The supervisor declared the Resolution adopted.

Supervisor, Clerk, Treasurer

Moved by Mitchell L. Mulka, second by Michael Grohowski, to approve the following yearly salary for the supervisor, clerk, and treasurer, by Resolution, to reflect an increase in the cost of living.

2023/2024	Supervisor	\$11,280.00
	Clerk	\$11,280.00
	Treasurer	\$11,280.00

Motion passed by the following roll call vote:

Ayes: Members Elaine M. Misiak, Michael Grohowski, Diane Mucciante,
 Mitchell L. Mulka

Absent: Member Michael Bennett

Nays: None

The supervisor declared the Resolution adopted.

Road Contract – Presque Isle County Road Commission

Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to approve a township agreement with the Presque Isle County Road Commission to sealcoat Grand Point, Outer Drive & Hodgetts in two payments (\$36,161.00 in 2023 and \$36,161.00 in 2024).

Ayes: All

Motion carried.

Mileage – Board of Review

Moved by Diane Mucciante, second by Michael Grohowski, to pay mileage for members of the Board of Review.

Ayes: All

Motion carried.

Settlement Day/Budget Workshop
March 23, 2023
Page 3

Mileage – 2023/2024 Rate

Moved by Diane Mucciante, second by Mitchell L. Mulka, to increase the rate of mileage from 50 cents per mile to 60 cents per mile.

Ayes: All

Motion carried.

Work Session on Proposed 2023/2024 Budget

Zoning Administrator – Salary

Moved by Diane Mucciante, second by Mitchell L. Mulka, to increase the monthly pay of the Zoning Administrator to \$345.00 (cost of living increase).

Ayes: All

Motion carried.

2023-2024 Revenues: Projected at \$172,625.00

2023-2024 Expenditures: Projected at \$459,955.00

The proposed 2023/2024 budget includes salaries and zoning administrator pay based on the cost of living increase, \$7,500.00 for property re-inspection, \$25,000.00 in reserve for parks & recreation, \$117,000.00 for major improvements to the Krakow township hall (combined with ARPA Funds), \$50,000.00 for road improvements, and a contingency fund of \$50,000.00.

The projected balance for March 31, 2024, is \$181,917.56.

Meeting Schedule

March 31 at 6:30 p.m. - Public Hearing on Proposed Property Tax Levy and Proposed Budget for 2023/2024

March 31 at 7:00 p.m. Rescheduled April Meeting (Following Public Hearing)

Moved by Mitchell L. Mulka, second by Michael Grohowski, to adjourn the settlement meeting/budget workshop.

Ayes: All

Motion carried.

Meeting adjourned at 1:06 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Minutes Approved: March 31, 2022

KRAKOW TOWNSHIP

MARCH 31, 2023

The rescheduled monthly April meeting of the Board of Trustees of Krakow Township was held on Friday, March 31, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

Roll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka

Absent Member: Michael Bennett

Guests: One

Public Comments

None

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for 2023/2024: \$469,247.56

Clerk's Report – Elaine M. Misiak

Vouchers & Payroll for April

Moved by Mitchell L. Mulka, second by Diane Mucciante, to approve payment of vouchers and payroll for April as presented.

Ayes: All

Motion carried.

EGLE Permit – Presque Isle County Road Commission

A permit has been issued to the Presque Isle County Road Commission to replace the bridge on Shubert Highway over Monaghan Creek.

Supervisor's Report – Michael Grohowski

ARPA – Addition to Hall

Supervisor Grohowski discussed correspondence received in regard to the ZBA meeting, April 3, 2023, on the addition to the Krakow Township hall.

Zoning Administrator – Arthur Lewandowski (Absent)

Mr. Lewandowski filed his monthly report for March. He approved two permits:

New Fence – 6700 Black Bass Bay Rd – Mary & Steven VanPopering

New Home – 6591 Outer Drive – Paul & Mary Knudsen

Mr. Lewandowski processed two variance requests:

 Krakow Township – Setback Variance

 Bellmer/Green – Creation of a non-conforming Lot

The Zoning Board of Appeals will meet on April 3, 2023 to make a decision on both requests.

Assessing Office

Newsletter: Process of Assessing

Board of Review – Michael Grohowski

Supervisor Grohowski has filed the minutes with the clerk's office.

KRAKOW TOWNSHIP
MARCH 31, 2023
PAGE 2

Planning Commission – Mitchell L. Mulka

The next meeting is scheduled for May 25, 2023.

Posen Area Fire Department Authority – Mitchell L. Mulka

No updated report.

Rogers City Ambulance Authority – Michael Grohowski

No updated reported.

Zoning Board of Appeals – Michael Bennett (Absent)

The ZBA will meet on April 3, 2023, to make a decision on the Krakow Township and Bellmer/Green requests.

Recycle Station

No updated report.

Other Committee Reports

None

NEW BUSINESS

Designate Bank(s) for 2023/24

Moved by Diane Mucciante, second by Mitchell L. Mulka, to pass a Resolution designating the main bank for the deposit of all township funds for 2023/2024 to be the Alpena Alcona Area Credit Union.

Motion passed by the following majority roll call vote;

Ayes: Mitchell L. Mulka, Elaine M. Misiak, Michael Grohowski, Diane Mucciante
Nays: None
Absent: Michael Bennett

Motion declared adopted.

Price Increase – Policy Package (Lappan Agency)

The township has been notified that the policy will increase by 16% as a result of inflation, higher claim costs, and higher loss ratios among carriers.

ZBA Conference – Michigan Townships Association

The conference will be held in Gaylord on May 9th. Supervisor Grohowski will contact the members for interest in attending. Moved by Mitchell L. Mulka, second by Diane Mucciante, to approve sending up to three representatives at the cost of \$100.00 plus mileage to the Zoning Board of Appeals conference in Gaylord on May 9th.

Ayes: All

Motion carried.

Any Other New Business

Draft Newsletter

Board members were requested to prepare materials for the summer newsletter for the clerk's office.

KRAKOW TOWNSHIP
MARCH 31, 2023
PAGE 3

Citizens' Comments

Topic: Park & Ride

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Grohowski, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 7:21 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: May 9, 2023

KRAKOW TOWNSHIP
BUDGET & MILLAGE LEVY PUBLIC HEARING
FOR 2023/2024

MARCH 31, 2023

A Public Hearing on the proposed 2023/2024 budget and 2023 tax millage levy of the Board of Trustees of Krakow Township was held on March 31, 2023, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan. The hearing was called to order at 6:30 p.m. by Supervisor Michael Grohowski.

Pledge of Allegiance

Present: Members Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka
Absent: Member Michael Bennett

Guests: Delphine Bisson, Deputy Clerk

Moved by Mitchell L. Mulka, second by Diane Mucciante, to approve the minutes of the Settlement Meeting/Budget Workshop held on March 23, 2023, as presented.

Ayes: All

Motion carried.

Citizens' Comments

None

6:31 P.M.

Supervisor Opened Hearing on Proposed Budget for 2023/2024 & 2023 Millage Levy for Public Comments.

Guest received a copy of the Proposed Budget for 2023/2024.

Public Comment: None

6:32 P.M. - Public comments closed.

Millage Resolution

Moved by Diane Mucciante, second by Michael Grohowski, to pass a Resolution to establish the 2023 millage levy at one (1) mill as authorized by state law and approved by the electorate. Motion passed by the following roll call vote:

Ayes: Michael Grohowski, Diane Mucciante, Mitchell L. Mulka, Elaine M. Misiak

Nays: None

Absent: Michael Bennett

Proposed Budget for 2023/2024

Balance Brought Forward \$469,247.56*

*ARPA Funds \$51,358.10

Projected Revenues \$172,625.00

Projected Expenditures \$459,955.00

Estimated Ending Balance on March 31, 2024: \$181,917.56

Motion was made by Mitchell L. Mulka, second by Elaine M. Misiak, to adopt the proposed budget for 2023/2024 as presented. Motion passed by the following roll call vote:

Ayes: Diane Mucciante, Mitchell L. Mulka, Elaine M. Misiak, Michael Grohowski

Nays: None

Absent: Michael Bennett

KRAKOW TOWNSHIP
BUDGET & MILLAGE LEVY PUBLIC HEARING
MARCH 31, 2023
PAGE 2

Moved by Mitchell L. Mulka, second by Diane Mucciante, to adjourn the Public Hearing.
Ayes: All
Motion carried.

Public Hearing adjourned at 6:35 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Approved: May 9, 2023

Addenda A, B, C, D, E (Available from the clerk)

KRAKOW TOWNSHIP

MAY 9, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, May 9, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

Roll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka, Michael Bennett

Absent Member: None

Guests: Two

Public Comments

None

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for May 1, 2023: \$462,000.77

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Michael Bennett, to approve the following consent agenda items:

Treasurer's Financial Report
Clerk's Monthly Report
Minutes of April 31st Budget & Millage Levy Public Hearing
Minutes of April 31st Rescheduled April Meeting
Vouchers & Payroll for May

Ayes: All

Motion carried.

Treasurer's Report – Diane MuccianteTaxes

All accounts are up-to-date.

Clerk's Report – Elaine M. MisiakQuickbooks Update/Michigan Income Tax Rate

Quickbooks was started for the 2023/2024 financial accounting.

The clerk will not be adjusting the Michigan withholding amount for 2023. The tax rate was decreased from 4.25% to 4.05% for January 1, 2023 to December 31, 2023. Employees will receive the adjustment (a larger refund or less tax owed) when filing their Michigan income tax return in 2024. This option is approved by the Michigan Department of Treasury.

Summer Newsletter

Articles for the newsletter must be received by the clerk by May 31, 2023.

Election Information

Clerk updated the board in regard to FOIA request, state-funded drop box, security camera, and pre-paid postage proposal.

KRAKOW TOWNSHIP
MAY 9, 2023
PAGE 2

Supervisor's Report – Michael Grohowski

Filed Assessment Duties Audit and Property Tax Administration Fee Certified for Assessor Allan Berg.

Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to accept the tax assessing and administration agreement with Allan Berg for maintenance of tax bills.

Ayes: All

Motion carried.

The acceptance agreement was signed by the supervisor and clerk. It will be signed by Assessor Allan Berg and returned to the township.

American Rescue Plan Annual Report

The annual report has been filed for the township by Schulze & Associates.

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for April. He approved two permits:

Renovation & Addition to an existing Deck – Tom Kelly, 6434 Grand Pt Rd
Garage – Liske Construction – 13283 Eltony Lane

Assessing Office

Verified that Small Business Property Tax Exemption reporting has been completed.

Board of Review – Michael Grohowski

No activity.

Planning Commission – Mitchell L. Mulka

The next meeting is scheduled for May 25, 2023.

Posen Area Fire Department Authority – Mitchell L. Mulka

Mr. Mulka filed the minutes of April 5, 2023, budget hearing and regular meeting. Fire Authority is in another round for more money from USDA to pay for the fire truck. Secretary Laura Idalski has resigned.

Rogers City Ambulance Authority – Michael Grohowski

No updated report.

Recycle Station

April - \$50.00 for snow removal.

Zoning Board of Appeals – Michael Bennett

The ZBA approved the following Appeals:

Cody Bellmer – Split a parcel to a non-conforming lot.
14892 Lakeside Drive, Presque Isle
Krakow Township – Approved a 2 foot setback for the rear of the property.
12022 Bolton Road, Posen

KRAKOW TOWNSHIP
MAY 9, 2023
PAGE 3

Other Committee Reports

None

NEW BUSINESS

Presque Isle County Road Commission

An agreement has been signed by the Road Commission for work on Grand Point Road, Outer Drive and Hodgetts Drive.

Notice of Policy Change – Lappan Insurance Agency/Sterling Insurance Group

Total Exclusion – Perfluorinated Compounds (PFC)/ Per-and
Polyfluoroalkyl Substances (PFAS)

Any Other New Business

PIE&G Liaison Board Meeting

Supervisor Grohowski will represent the board at the meeting on May 30, 2023.

Township Officials Meeting

Board received minutes of March 7, 2023. The next meeting will be held on June 6th in Belknap. This meeting is our summer picnic. Picnic at 6:00, meeting at 7:00.

Citizens' Comments

None

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Bennett, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 7:36 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: June 13, 2023

KRAKOW TOWNSHIP

JUNE 13, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, June 13, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

Roll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka, Michael Bennett

Absent Member: None

Guests: Two

Public Comments

None

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for June 1, 2023: \$468,598.73

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Michael Bennett, to approve the following consent agenda items:

Treasurer's Financial Report

Clerk's Monthly Report

Minutes of May 9, 2023 Regular Meeting

Ayes: All

Motion carried.

ARPA Transfer

Moved by Elaine M. Misiak second by Michael Grohowski, to transfer \$175.00 to the general operating fund from the ARPA fund paid to Schulze & Associates for the annual compliance report.

Ayes: All

Motion carried.

Moved by Mitchell T. Mulka, second by Michael Bennett, to approve payment of vouchers and payroll for June.

Ayes: All

Motion carried.

Treasurer's Report – Diane Mucciante

Taxes

Working on escrow list for assessor Allan Berg.

Clerk's Report – Elaine M. Misiak

Par Plan Dividend

Krakow Township received a dividend of \$38.01.

Summer Newsletter

Board received a copy of the final draft mailed with the summer tax bills.

EGLE – Jordan Hincka

Pre-Application Meeting – Skierski Highway, Long Lake

KRAKOW TOWNSHIP
 JUNE 13, 2023
 PAGE 2

Supervisor's Report – Michael Grohowski

Township Hall Addition

Discussion on replacing the furnace and adding air conditioning. No action taken.

PIE&G Meeting

Supervisor will attend a PIE&G meeting scheduled later in the summer.

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for May. He approved four permits:

Additions (2) – River View Construction – 6600 Grand Pt Rd
 12x24 Prefab Garage – 6314 Black Bass Bay Road – Michael Drew
 20 x 30 Addition – 13852 E 638 Hwy – David Bronikowski
 40 x 80 Accessory Building – 7527 McCreery Drive – Steven Pauly
 The frontage in Krakow Township complies with the Krakow Township Ordinance, but the majority of the building in Presque Isle Township will require a variance from Presque Isle Township. The permit may have to be revised pending the outcome of the variance request.

Made a site visit to check on shrub placement forming a hedge on McCreery Drive. Rejected a request for a deck (Rupp) without a variance request approved by the Zoning Board of Appeals.

The new building official for Presque Isle County is Ken Robb.

Assessing Office

Newsletter – Standard Operating Procedures
 2023 Personal Property Tax Data

Policy for the Audit Procedures/Granting or Removal of Real Property Exemptions

Moved by Diane Mucciante, second by Mitchell L. Mulka, to adopt the Resolution and Policy for the Audit Procedures regarding Granting or Removal of Real Property Exemptions Policy as required by the State Tax Commission. Motion passed by the following roll call vote:

Ayes: Members Michael Bennett, Elaine M. Misiak, Michael Grohowski, Diane Mucciante
 Mitchell L. Mulka

Nays: None

The Clerk certified the adoption of the Resolution.

Policy for the Canvass of Personal Property

Moved by Diane Mucciante, second by Michael Grohowski, to adopt the Resolution and Policy for the Canvass of Personal Property as required by the State Tax Commission. Motion passed by the following roll call vote:

Ayes: Elaine M. Misiak, Michael Grohowski, Diane Mucciante, Mitchell L. Mulka
 Michael Bennett

Nays: None

The Clerk certified the adoption of the Resolution.

Board of Review – Michael Grohowski

The next Board of Review addressing errors and omissions will be held in July.

Planning Commission – Mitchell L. Mulka

Filed approved minutes of August 23, 2022.

Discussion: Family burial plot.

KRAKOW TOWNSHIP
JUNE 13, 2023
PAGE 3

Posen Area Fire Department Authority – Mitchell L. Mulka
Grants available that would be a big help on paying for the new truck.
Discussed putting up a “fire danger” sign.

Rogers City Ambulance Authority – Michael Grohowski
Next meeting is scheduled for June 14, 2023.

Recycle Station
April – June \$991.00 for snow removal/insurance.

Zoning Board of Appeals – Michael Bennett
No meeting scheduled.

Other Committee Reports

Liquor Inspector – Mitchell L. Mulka
Mr. Mulka filed his reports for the quarter ended June 30, 2023.

Any Other New Business

Presque Isle County Road Commission
The Commission filed its annual report.

Plat Book
The 2023 Presque Isle County Plat Book is available for purchase.

MTA – Aggregate Bills
The MTA is notifying townships that the bills would eliminate ALL local authority over sand and gravel mines. The MTA is recommending opposing the bills and making contact with our state representative, since the bills would disregard local zoning ordinances.

Citizens' Comments
None

Approval to Adjourn
Moved by Mitchell L. Mulka, second by Michael Grohowski, to adjourn the meeting.
Ayes: All
Motion carried.

Time: 7:37 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: July 11, 2023

KRAKOW TOWNSHIP

JULY 11, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, July 11, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

Roll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka, Michael Bennett

Absent Members: None

Guests: Four

Public Comments

None

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for July 1, 2023: \$461,703.08

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Michael Bennett, to approve the following consent agenda items:

Treasurer's Financial Report

Clerk's Monthly Report

Minutes of June 13, 2023 Regular Meeting

Ayes: All

Motion carried.

ARPA Transfer

Moved by Elaine M. Misiak second by Diane Mucciante, to transfer \$4,200.00 to the general operating fund from the ARPA fund paid to R.S. Scott Associates for partial payment for design, bidding and construction administration/addition to the township hall.

Ayes: All

Motion carried.

Moved by Diane Mucciante, second by Michael Bennett, to approve payment of vouchers and payroll for July.

Ayes: All

Motion carried.

Treasurer's Report – Diane Mucciante

Taxes

Board approved of having a receipt mailed to taxpayers *only* by request.

Clerk's Report – Elaine M. Misiak

Intuit Quickbooks – Price Change

The annual renewal cost will be \$1,099.00 payable on August 22, 2023.

KRAKOW TOWNSHIP
JULY 11, 2023
PAGE 2

Election News

Board received information on Proposal 2 implementation bills soon to be law.

- Early voting/pre-processing and tabulation
- Permanent mail voter list
- Pre-paid postage and signature matching/curing
- Drop boxes and required video monitoring (2026)
- Voter identification, AV ballot tracking (Secretary of State)

Voting equipment will receive required maintenance/upgrade per State of Michigan contract for the estimated cost of \$615.00.

Supervisor's Report – Michael Grohowski

ARPA – Township Hall Addition

A Special Meeting will be held on August 22, 2023 at 7 p.m. for the purpose of opening bids for an addition to the Krakow Township Hall. Notification will be in The Alpena News, The Presque Isle County Advance and on the website.

NEMCOG

Northeast Michigan Council of Governments has notified Krakow Township of intent to update their Master Plan by Charter Township of Alpena as required by the Michigan Planning Enabling Act.

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for June.

Activity: Application review and site visits.

Assessing Office

Information on Board of Review meeting to be held on July 17, 2023 at 11:30 a.m. for staff and members.

Board of Review – Michael Grohowski

The next Board of Review addressing errors and omissions will be held on July 17th at the Krakow Township Hall.

Planning Commission – Mitchell L. Mulka

Next meeting is scheduled for December 1, 2023

Posen Area Fire Department Authority – Mitchell L. Mulka

Shared grant writer information on state grants available for up to \$10,000.00.

Rogers City Ambulance Authority – Michael Grohowski

Supervisor Grohowski attended the July meeting and review of the annual budget.

Recycle Station

April – July: \$991.00 for snow removal/insurance.

Zoning Board of Appeals – Michael Bennett

No meeting scheduled.

Other Committee Reports

None

KRAKOW TOWNSHIP
JULY 11, 2023
PAGE 3

Any Other New Business

None

Citizens' Comments

None

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Bennett, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 7:36 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: August 8, 2023

KRAKOW TOWNSHIP

AUGUST 8, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, August 8, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

Pledge of Allegiance

Roll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka
Absent Member: Michael Bennett
Guests: Seven

Public Comments

Topics: Lost Tax Payments, Recycle Bins/Garbage Violations, Camera

Treasurer’s Financial Report – Subject to Audit

Opening General Fund Balance for August 1, 2023: \$451,433.70

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Diane Mucciante, to approve the following consent agenda items:

- Treasurer’s Financial Report
- Clerk’s Monthly Report
- Minutes of July 11, 2023 Regular Meeting

Ayes: All

Motion carried.

ARPA Transfer

Moved by Diane Mucciante second by Michael Grohowski, to transfer \$2,204.53 to the general operating fund from the ARPA fund paid to R.S. Scott Associates as final payment for design, bidding and construction administration/addition to the township hall and newspaper ads in The Alpena News and Presque Isle Newspapers.

Ayes: All

Motion carried.

Moved by Diane Mucciante, second by Elaine M. Misiak, to approve payment of vouchers and payroll for August.

Ayes: All

Motion carried.

Treasurer’s Report – Diane Mucciante

Old Files

Treasurer Mucciante is in the process of clearing out-dated treasurer files for disposal.

7:17 p.m. - Mike McCabe left the meeting.

Staples

Staples informed Krakow Township that our Staples Commercial More Account was closed on 7/31/2023. Treasurer Mucciante would like to apply for a credit card to use for the purchase of office supplies. The request will be on the September agenda for further review.

KRAKOW TOWNSHIP
AUGUST 8, 2023
PAGE 2

Taxes

Treasurer Mucciante discussed the Krakow Township tax collection process for the guests.

7:29 p.m. - Robert & Janice Kosior and Barbara & Pete Bauman left the meeting.

Treasurer Mucciante requested the board consider allowing the transfer of tax disbursements for Krakow Township by wire transfer (not by check). Moved by Diane Mucciante, second by Mitchell L. Mulka, to allow with a proper paper trail the inter-department transfer of Krakow Township tax disbursements by electronic transfer from the tax account to the general operating account.

Ayes: All

Motion carried.

Banking Information

Discussed the dividends received from Alpena Alcona Area Credit Union recorded as ARPA funds not general operating, and lost checks.

Clerk's Report – Elaine M. Misiak

Local Community Stabilization Authority

Krakow Township has been notified that a METRO Fee over-payment of \$13.32 was made in error and will be corrected in the May 2024 METRO Act payment.

Election Update

The early voting site options are as follows:

- Enter into a county agreement
- Enter into a municipal agreement
- Offer early voting as a single municipality

Clerk Misiak will be at the September 5th meeting to get feedback from the County Clerk.

EGLE – Betty Ruczynski

- Violation Notice – 7283 Grand Pointe Road, Presque Isle
- Unauthorized activities in regulated wetlands.

Supervisor's Report – Michael Grohowski

Recycle Center – Garbage Problem

Discussed surveillance options at the recycle center.

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for July. He approved two zoning permits in July.

- Garage Renovation – Mike Mason, 7560 Grand Pt Rd. (Approved by NEMCOG)
- 4x20 Roof Extension – Scot Palham, 15418 Beegen Rd, Alpena

Sheila Rupp - \$325.00 received for a variance request for a deck on McCreery Drive.

Zoning Board of Appeals - August 29, 2023, 6:00 p.m.

Other Activity: Four complaints, two debris issues, water drain problem & trailer location.

No permit required for an upgrade on cell tower equipment on Kroll Hwy.

Discussion: Follow-up on information received regarding person(s) leaving trash at the recycle center.

KRAKOW TOWNSHIP
AUGUST 8, 2023
PAGE 3

Assessing Office
No Updates.

Board of Review – Michael Grohowski
Board of Review minutes filed for July 17th.

Planning Commission – Mitchell L. Mulka
Next meeting is scheduled for August 24, 2023, at 7 p.m.

Posen Area Fire Department Authority – Mitchell L. Mulka
Still owe \$10,000.00 payment to the Huron National Bank for the mini-pumper.

Rogers City Ambulance Authority – Michael Grohowski
The next meeting is scheduled for August 9th.

Recycle Station
April – August: \$991.00 for snow removal/insurance.

Zoning Board of Appeals – Michael Bennett (Absent)
Sheila Rupp – 7677 McCreery Drive on August 29, 2023 at 6 p.m.

Other Committee Reports
None

Any Other New Business

Special Meeting
A special meeting will be held on Tuesday, August 22, 2023, to open bids for an addition to the Krakow Township hall. No bids will be awarded at this meeting.

Sign for Recycle Center
Moved by Michael Grohowski, second by Diane Mucciante, to approve \$250.00 for Diane Mucciante to purchase a surveillance sign for the recycle center.
Ayes: All
Motion carried.

Attorney Merger – Timothy Gulden
As of July 1, 2023, Gillard, Bauer, Mazrum, Florip, Smigelski & Gulden has merged and is now Bauer, Florip & Wojda PLC. Mr. Gulden will continue to serve as township attorney.

PIE&G Board Meeting
A board meeting will be held on Tuesday, August 29th in Onaway. Mitchell L. Mulka consented to attend the meeting.

Quarterly Meeting – Township Officials
The next quarterly meeting will be held on September 5, 2023, at the Bismarck Township hall at 7 p.m.

KRAKOW TOWNSHIP
AUGUST 8, 2023
PAGE 4

Citizens' Comments

Topics: Debit Card, Post Office Box

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Diane Mucciante, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 8:33 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: September 12, 2023

KRAKOW TOWNSHIP

SEPTEMBER 12, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, September 12, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

Pledge of AllegianceRoll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka, Michael Bennett

Guests: 2

Public Comments

None

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for September 1, 2023: \$452,518.67

Consent Agenda Items

Moved by Elaine M. Misiak, second by Michael Bennett, to approve the following consent agenda items:

- Treasurer's Financial Report
- Clerk's Monthly Report
- Minutes of August 8, 2023 Regular Meeting
- Minutes of August 22, 2023 Special Meeting
- Vouchers & Payroll for September

Ayes: All

Motion carried.

Payments include \$36,161.00 to the Presque Isle County Road Commission for work on Grand Pt., Outer Drive, and Hodgetts Road – seal coat & fog seal. Center line and edge painting will be done in the fall.

Treasurer's Report – Diane MuccianteSummer Tax

Treasurer Mucciante will be collecting taxes on September 14, 2023, 9 a.m. to 5 p.m. at the township hall. A problem with tax checks from Alpena Alcona Area Credit Union has been resolved.

Summer tax collection is at 77% collected to date.

Treasurers' Professional Development Retreat

Treasurer Mucciante requested the board consider her request to attend a professional development retreat for treasurers, sponsored by Michigan Townships Association, on October 10-11 in Harbor Springs at the registration cost of \$365.00.

Moved by Michael Grohowski, second by Mitchell L. Mulka, to send Diane Mucciante to the professional development retreat for treasurers in Harbor Springs paying her registration fee, housing, and mileage.

Ayes: 4

Nays: None

Abstain: 1 (Diane Mucciante)

KRAKOW TOWNSHIP
SEPTEMBER 12, 2023
PAGE 2

Clerk's Report – Elaine M. Misiak

Election Update

Township clerks met with the County Clerk on September 5th. We are in the process of discussing details of the 9-day in-person voting requirement. Each township will select one of the following options:

Enter into a municipal agreement

Offer early voting as a single municipality (opted by Presque Isle Township)

Tentative for Krakow was a municipal agreement with Posen Township, Metz Township and Pulawski Township. The voting site would be the Posen Community Center. The four townships would share any expenses for required equipment not covered by the 80% to 100% tentatively budgeted by the State. A second meeting for clerks with the County Clerk is scheduled for September 21st.

Supervisor's Report – Michael Grohowski

None

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for August. Mr. Lewandowski made site visits to review two debris issues, campers parked illegally on a property line, and an ongoing drain problem. He processed a variance request for Sheila Rupp and attended the Zoning Board of Appeals meeting on August 29th.

Assessing Office

Apex Sketch Software Update

Moved by Mitchell L. Mulka, second by Michael Bennett to approve a \$300.00 cost-share payment to Berg Assessing & Consulting to upgrade the Apex software.

Ayes: All

Motion carried.

2023 Tax Rate Request

The township supervisor and clerk signed the L-4029 requesting 1 mill be levied December 1st.

Policy and Procedure for the Inspection of Real Property

Moved by Diane Mucciante, second by Michael Bennett, to adopt Resolution/Policy #1 2023/2024, resolving that Krakow Township has and will continue to implement a systematic program to conduct property inspections approximately every 5 years to ensure accurate property records for property tax purposes.

Passed by the following vote:

Ayes: Five

Nays: None

Absent: None

Abstain: None

Supervisor Grohowski declared the motion passed and duly adopted.

Board of Review – Michael Grohowski

No activity.

Planning Commission – Mitchell L. Mulka

Trustee Mulka filed the approved minutes of May 25, 2023. Next meeting is scheduled for November 30, 2023 at 7 p.m.

KRAKOW TOWNSHIP
SEPTEMBER 12, 2023
PAGE 3

Posen Area Fire Department Authority – Mitchell L. Mulka

Minutes filed for August 2, 2023. Authority approved the purchase of insulation for the hall ceiling. A request was received from PIE&G to put up a tower for communication with their devices. Request is under further review.

Rogers City Ambulance Authority – Michael Grohowski

Supervisor Grohowski attended the meeting held on August 9th. Finances are healthy.

Recycle Station

April – September: \$991.00 for snow removal/insurance.

Sign: \$50.00 (approved in August)

Zoning Board of Appeals – Michael Bennett

Sheila Rupp – 7677 McCreery Drive on August 29, 2023 at 6 p.m.

No decision. A follow-up hearing will be held on October 2, 2023 at 6:30 p.m.

Other Committee Reports

Liquor Inspector

Mr. Mulka filed his reports for the quarter ended September 30, 2023.

Quarterly Meeting

Clerk Misiak attended the meeting held at Bismarck Township. Minutes of June 6, 2023 were filed. Reports were presented by County Clerk Ann Marie Main, Treasurer Bridget LaLonde, Register of Deeds Vicky Kowalewsky, and Probate Judge Erik Stone. The next meeting is scheduled for December 5, 2023 at Case Township. A special pre-meeting session was held with township clerks to review 9-day in-person early voting.

Unfinished Business

Credit Card Policy

Moved by Diane Mucciante, second by Mitchell L. Mulka, to approve an updated credit card policy, Resolution #2 2010/2011, changing the billing address to the township treasurer.

Ayes: All

Motion carried.

New Business

Addition to Township Hall

Moved by Michael Grohowski, second by Michael Bennett, to accept the following bid for the addition to the Krakow Township hall:

Ripman Construction Company, Inc. \$187,598.00

Ayes: All

Motion carried.

Bills will be screened and recommended for payment by Susan Edwards of R.S. Scott Engineering prior to being presented to the board for payment.

8:00 p.m. - Deputy Delphine Bisson left the meeting.

KRAKOW TOWNSHIP
 SEPTEMBER 12, 2023
 PAGE 4

Budget Adjustment

Moved by Diane Mucciante, second by Mitchell L. Mulka, to make the following adjustment in the 2023/2024 budget:

Township Hall & Grounds – Capital Improvements	+\$73,000.00 to \$190,000.00
Estimated Ending Balance (March 31, 2024)	-\$73,000.00 to \$108,917.56

Ayes: All

Motion carried.

Snow Removal Contract

The clerk will contact Marvin Budnick to see if he is willing to continue his contract to plow at the recycle center and township hall for the 23/24 season.

Attorney's Contract

Moved by Elaine M. Misiak, second by Diane Mucciante, to renew a one-year retainer contract (October 1, 2023 to September 30, 2024) with township attorney Timothy M. Gulden thru Bauer, Florip & Wojda at the cost of \$2,400.00.

Ayes: All

Motion carried.

Auditor's Compilation Report

Moved by Michael Grohowski, second by Michael Bennett, to accept the compilation report prepared by Schulze, Oswald, Miller & Edwards for the year ended March 31, 2023, as presented.

Ayes: All

Nays: None

Any Other New Business

Residential E-Waste Collection Day

Date: Tuesday, September 26 from 2:00 p.m. to 6:00 p.m. at the Rogers City Transfer Station.

Citizens' Comments

Topic: Lawyer's Retainer Contract

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Bennett, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 8:10 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
 KRAKOW TOWNSHIP

Approved: October 10, 2023

KRAKOW TOWNSHIP

OCTOBER 10, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, October 10, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

Pledge of AllegianceRoll Call

Present: Members: Michael Grohowski, Elaine M. Misiak
Mitchell L. Mulka, Michael Bennett
Absent: Member Diane Mucciante

One Guest.

Public Comments

None

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for October 1, 2023: \$433,336.51

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Michael Bennett, to approve the following consent agenda items:

Treasurer's Financial Report
Clerk's Monthly Report
Minutes of September 12, 2023
Vouchers & Payroll for October

Ayes: All

Motion carried.

Bills include a payment of \$12,097.00 to Ripman Construction.

Treasurer's Report – Diane Mucciante (Absent)

No report filed.

Clerk's Report – Elaine M. MisiakElection Update

9-Day Early Voting

A meeting was held with the Presque Isle County Clerk to review the requirements to implement Proposal 2022-2. The plan for Krakow Township was to have a municipal agreement with the Townships of Posen, Metz and Pulawski. The clerks of the four townships held a meeting on September 26, 2023, to review and sign an agreement for the County Clerk. Metz Township at their monthly board meeting on September 27, 2023, passed a resolution agreeing to the consolidation of the four townships. The voting site for the four townships will be the Posen Community Center, 10813 N Michigan Avenue, Posen.

I will attend the Michigan Bureau of Elections training session on Proposal 2022-2 in Alpena on October 18, 2023.

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Supervisor's Report – Michael Grohowski

Supervisor Grohowski gave an update on the progress of the new hall addition. On schedule despite the inclement weather conditions.

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for September. Mr. Lewandowski issued a zoning permit for the addition to the Krakow Township Hall. He processed a land split application from Dan Bennett, 15121 Long Lake Highway, Alpena, Michigan. He processed the variance request of Sheila Rupp. The Zoning Board of Appeals rescheduled her meeting (October 2, 2023) requiring more information before making a decision.

Assessing Office – Allan Berg

Mr. Berg forwarded information on BSA Cloud Services currently in the testing phase. It is not necessary for his office to make any changes at this time.

Board of Review – Michael Grohowski

The next meeting will be held in December.

Planning Commission – Mitchell L. Mulka

Next meeting is scheduled for November 30, 2023 at 7 p.m.

Posen Area Fire Department Authority – Mitchell L. Mulka

Minutes filed for September 6, 2023. A grant of \$40,000.00 was received to purchase equipment. The request received from PIE&G to put up a tower for communication with their devices will be forwarded to the attorney for an opinion. Authority approved the final payment on the mini pumper to Huron State Bank. Donation from a benefactor will be used to purchase a neon sign.

Rogers City Ambulance Authority – Michael Grohowski

The next meeting date is October 11th.

Recycle Station

April – October: \$1,041.00 for snow removal/insurance/sign.

Zoning Board of Appeals – Michael Bennett

Sheila Rupp – 7677 McCreery Drive

A follow-up hearing was held on October 2, 2023 at 6:30 p.m. Board received a copy of the final decision. Since all standards were met, the variance with specific modifications was approved.

Other Committee Reports

None

Unfinished Business

None

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New Business

Snow Removal Contract

Moved by Elaine M. Misiak, second by Michael Grohowski, to contract Marvin Budnick to plow at the Township Hall & Recycle Station for the 2023/204 season at the rate of \$50.00 per plowing.

Ayes: All

Motion carried.

Winter Newsletter – Clerk/Deputy Clerk

Board received a copy to review. Articles and changes are due by October 31st.

Snow Removal Services/Presque Isle County Road Commission

Moved by Mitchell L. Mulka, second by Michael Bennett, to approve \$2,000.00 for snow removal services by the Presque Isle County Road Commission for 2023-2024.

Ayes: All

Motion carried.

Any Other New Business

Quarterly Meeting

The next quarterly meeting will be held at Case Township on December 5, 2023.

Citizens' Comments

None

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Bennett, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 7:24 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: November 14, 2023

KRAKOW TOWNSHIP

NOVEMBER 14, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, November 14, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

Pledge of AllegianceRoll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Mitchell L. Mulka
Absent: Members: Diane Mucciante, Michael Bennett

One Guest.

Public Comments

Topic: Light at Highland Pines & McCreery Road?

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for November 1, 2023: \$414,033.85

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Michael Grohowski, to approve the following consent agenda items:

- Treasurer's Financial Report
- Clerk's Monthly Report
- Minutes of October 10, 2023
- Vouchers & Payroll for November

Ayes: All

Motion carried.

Bills include a payment to Ripman Construction of \$76,898.84.

Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to approve transfer of \$700.00 from the ARPA account to the general operating account (R. S. Scott Associates).

Ayes: All

Motion carried.

Treasurer's Report – Diane Mucciante (Absent)

No report filed.

Clerk's Report – Elaine M. MisiakElection Update

9-Day Early Voting

1. Voters must be notified of any change in voting location.
2. Board approval to enter into a municipal agreement.
3. A new drop box has been requested from the State. Using the new box requires video monitoring.

Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to approve the municipal agreement signed on 9/26/2023 with the Townships of Posen, Metz and Pulawski naming the Posen Community Center as the site for early voting for all federal and statewide elections.

Ayes: All

Motion carried

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Clerk's Report – Elaine M. Misiak (continued)

EGLE

Violation Notice – Order to Restore: Jerry and Betty Ruczynski, 7283 Grand Point Rd.

Supervisor's Report – Michael Grohowski

Supervisor Grohowski gave an update on the progress of the new hall addition.

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for October. Mr. Lewandowski reviewed his site visits, phone calls and letter writing. Letters were sent to four sites in violation of the travel trailers on vacant lots deadline. He reviewed in detail his visits made to review a water drainage problem, livestock in the Buza Breeze Subdivision (Notice of Zoning Ordinance Violation), property with junk/debris (letter send October 26, 2023), and a construction site.

Assessing Office – Allan Berg

2024 taxable value increase/inflation rate multiplier for taxable value: Limited to 5%.

Board of Review – Michael Grohowski

The next meeting will be held in December.

Planning Commission – Mitchell L. Mulka

Next meeting is scheduled for November 30, 2023 at 7 p.m.

Posen Area Fire Department Authority – Mitchell L. Mulka

Minutes filed for October 4, 2023. The Authority has joined an alert system and approved the PIE&G tower being placed at the fire hall for meter reading. Grant for \$40,000.00 was approved through the State.

Rogers City Ambulance Authority – Michael Grohowski

No report filed.

Recycle Station

April – November: \$1,041.00 for snow removal/insurance/sign. Gate is open for the winter season.

Zoning Board of Appeals – Michael Bennett (Absent)

No report filed.

Other Committee Reports

None

Unfinished Business

None

New Business

Contract for Website

Moved by Mitchell L. Mulka, second by Michael Grohowski, to approve the website contract with Jeanette Tolan/Valitify, January 1, 2024 to January 1, 2025, for the amount of \$950.00.

Ayes: All

Motion carried.

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Any Other New Business

Quarterly Meeting

The next quarterly meeting will be held at Case Township on December 5, 2023.

Presque Isle County Planning Commission

Information: Public Hearing for Special Use Permit for DTE Electric Company
Solar Energy Facility/Belknap & Pulawski Townships

Citizens' Comments

None

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Grohowski, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 8:02 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: December 12, 2023

KRAKOW TOWNSHIP

DECEMBER 12, 2023

The regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, December 12, 2023. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Michael Grohowski.

Pledge of AllegianceRoll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Mitchell L. Mulka
Diane Mucciante

Absent: Member: Michael Bennett

Guests: Two

Public Comments

None

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for December 1, 2023: \$342,820.20

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Diane Mucciante, to approve the following consent agenda items:

Treasurer's Financial Report
Clerk's Monthly Report
Minutes of November 14, 2023
Vouchers & Payroll for December

Ayes: All

Motion carried.

Moved by Elaine M. Misiak, second by Michael Grohowski, to approve transfer of \$200.00 from the ARPA account to the general operating account (R. S. Scott Associates).

Ayes: All

Motion carried.

Treasurer's Report – Diane MuccianteTax Information

Summer Tax Collection: Collected 95%; Delinquent 5%
Winter Tax Collection: Collected 9.5%; Delinquent 90.5%

Conference Report

The conference was very informative with not a lot of new things for Krakow Township.

Credit Card Update

Working with Alpena Alcona Area Credit Union to finalize.

2024 Asset Forfeiture Report and Property Description

Report filed on December 8, 2023.

KRAKOW TOWNSHIP
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Clerk's Report – Elaine M. Misiak

Election Update

9-Day Early Voting Information – Postal Cards
 W2 & 1099 Forms – Auditor/Electronic Filing
 Alpena Schools – February Ballot Proposal
 Clerk's Certification – To be completed by December 31st.
 Internet Service – I2K

Tabled for January meeting: Discussion on compensation for elections.

Supervisor's Report – Michael Grohowski

Assessing Office communication in regard to bank/escrow/taxpayer address lists. Treasurer Mucciante responded that it has been handled appropriately internally.

Zoning Administrator – Arthur Lewandowski

Mr. Lewandowski filed his monthly report for November. Mr. Lewandowski issued three permits:

20x30 Garage – S.J. Phillips, 14824 US-23 S
 8x12 Storage Shed – Eric Raber, US-23 S
 8x20 Storage Shed – Edward Weiss, Skierski Rd

Letters were sent to four sites in violation of the travel trailers on vacant lots deadline.

As recommended By NEMCOG, a Planning Commission Public Hearing was held on December 11, 2023.

Special Use Permit: S.J. Phillips, 14824 US-23 S, Presque Isle MI

Assessing Office – Allan Berg

Information:

Board of Review was held on December 11, 2023
 Update on Disabled Veteran's Exemption
 Office Tracking System for Phone Calls

Poverty Exemption Resolution

Moved by Michael Grohowski, supported by Mitchell L. Mulka, to adopt, by Resolution, the Federal poverty guidelines for 2024 annual allowable income and set the following guidelines for the Krakow Township Asset Test:

Amount of Assets overall Value Limit (excluding homestead) at \$20,000.00

Motion passed by the following roll call vote:

Aye: Michael Grohowski, Diane Mucciante, Mitchell L. Mulka, Elaine M. Misiak
 Nay: None
 Absent: Michael Bennett

The Township Clerk declared the Resolution passed.

Board of Review – Michael Grohowski

Supervisor Grohowski filed the minutes of the Board of Review held on December 11, 2023.

KRAKOW TOWNSHIP
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Zoning Administrator Arthur Lewandowski

Mr. Lewandowski requested the January agenda include an application for a land split that must be approved by the Township Board.

Planning Commission – Mitchell L. Mulka

Mr. Mulka filed the minutes of August 24, 2023, approved at the November 30, 2023 meeting. A Public Hearing was held on December 11, 2023. (SJ. Phillips, 14824 US-23 S)

Request an amendment recommendation to the Ordinance by NEMCOG
Reviewed required compliance for current violations

Also: Ordinance change for boathouses.

Posen Area Fire Department Authority – Mitchell L. Mulka

Minutes filed for November 1, 2023. Insulation project completed. Contemplating an entrance door for the new rescue rig.

Rogers City Ambulance Authority – Michael Grohowski

No report filed.

Recycle Station

April – December: \$1,141.00 for snow removal/insurance/sign.

Discussion: Cameras

Zoning Board of Appeals – Michael Bennett (Absent)

No report filed.

Planning Commission Resignation

Moved by Mitchell L. Mulka, second by Michael Grohowski, to accept the resignation of Michael Rehling from the Planning Commission.

Ayes: All

Motion carried.

Other Committee Reports

Quarterly Meeting

Clerk Misiak attended the meeting and presented the minutes of September 5, 2023, and the Presque Isle County Road Commission report listing 2023 road improvements and 2024 projects. The next quarterly meeting will be hosted by Krakow Township on March 5, 2024.

Liquor Inspector

Mr. Mulka filed his reports for the quarter ended December 31, 2023.

Unfinished Business

None

New Business

Annual Summer Tax Resolution – Alpena Public Schools

Moved by Diane Mucciante, second by Mitchell L. Mulka, to deny a summer tax Resolution filed by the Alpena Public Schools for the collection of 2024 summer taxes.

Ayes: All

Motion carried.

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Any Other New Business

Zoning Board of Appeals

Terms Expiring 2/1/2024: Michael Bennett, Donna Couture

Appointments will be on the January agenda.

Citizens' Comments

None

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Grohowski, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 7:50 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: January 8, 2024