

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: JANUARY 9, 2024
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for December (Subject to Audit)
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (December)
 - C. Minutes of December 12, 2023 Regular Meeting
 - D. Vouchers & Payroll for January
ARPA Transfers (if required)
4. Treasurer's Report – Diane Mucciante
 - A. Winter Tax Information
 - B.
5. Clerk's Report- Elaine M. Misiak
 - A. Election Update
 - B. Accident Fund Dividend
 - C.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
Reports Filed
 - Board of Review – (Michael Grohowski)
 - Planning Commission (Mitchell Mulka)
Vacancy to 3/1/2026
 - Posen Area Fire Authority (Mitchell Mulka)
Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
Meeting Report
 - Recycle Station Expenses
April – January
 - ZBA – Michael Bennett
ZBA Vacancy (Alternate)
 - Other Committee Reports
8. Unfinished Business
 - A. Clerk – Elections
 - B.
9. New Business
 - A. Land Division – Szatkowski
 - B. ZBA – Terms expiring 2/1/24: Michael Bennett, Donna Couture
 - C.
10. Any Other New Business
 - A. Tentative March/April Meeting Dates
 - B. Krakow Township – Quarterly Meeting Host – March 5, 2024
 - C.
11. Public Comments
12. Approval to Adjourn

Next Meeting – February 13, 2024

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN

DRAFT

DATE: FEBRUARY 13, 2024
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for January (Subject to Audit)
Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (January)
 - C. Minutes of Rescheduled January Meeting – January 8, 2024 (Weather)
 - D. Vouchers & Payroll for February
ARPA Transfers (if required)
4. Treasurer's Report – Diane Mucciante
 - A. Winter Tax Information – Winter Tax Collection Day
 - B.
5. Clerk's Report– Elaine M. Misiak
 - A. Election Update
 - B.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
Request: Word App
 - Assessing Office (Allan Berg)
 - Board of Review – (Michael Grohowski)
Resignation
March Board of Review Dates
(Organizational & Two Regular Meetings)
Contract Secretary
 - Planning Commission (Mitchell Mulka)
Vacancy to 3/1/2026
February 22, 2024
 - Posen Area Fire Authority (Mitchell Mulka)
Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
Meeting Report
 - Recycle Station Expenses
April – February
 - ZBA – Michael Bennett
ZBA Vacancy (Alternate)
 - Other Committee Reports
8. Unfinished Business
 - A. Clerk – Elections/Salary Report
 - B.
9. New Business
 - A.
 - B.
10. Any Other New Business
 - A. Set Tentative March/April Meeting Dates
 - B. Krakow Township – Quarterly Meeting Host – March 5, 2024
December Minutes
 - C.
11. Public Comments
12. Approval to Adjourn

Next Meeting – March 12, 2024

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: MARCH 12, 2024
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
Guests: Cody Bellmer/Patrick Green
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for February (Subject to Audit)
 - Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (February)
 - C. Minutes of February 13, 2024
 - D. Vouchers & Payroll for March
 - ARPA Transfers (if required)
4. Treasurer's Report – Diane Mucciante
 - A. Winter Tax Information
 - B.
5. Clerk's Report– Elaine M. Misiak
 - A. Election Update – Nominating Petitions
 - B.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Newsletter
 - Board of Review – (Michael Grohowski)
 - March Board of Review Dates
 - (Organizational & Two Regular Meetings)
 - Planning Commission (Mitchell Mulka)
 - Vacancy to 3/1/2026
 - February 22, 2024 Meeting
 - Posen Area Fire Authority (Mitchell Mulka)
 - Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
 - Meeting Report
 - Recycle Station Expenses
 - April – March
 - ZBA – Michael Bennett
 - ZBA Vacancy (Alternate & Member 2/1/2026)
 - Other Committee Reports
 - Township Officials Meeting
 - Liquor Inspector – Quarterly Report
8. Unfinished Business
 - A.
 - B.
9. New Business
 - A. Set Time & Date of 2024/2025 Regular Meetings (Resolution)
 - B. Set Salaries of Township Officials for 2024/2025 (Resolutions)
 - C.
10. Any Other New Business
 - A. Current Bills/Receipts – To Clerk's Office by Friday, March 15, 2024
Budget Hearing: 6:30 p.m. - Thursday, March 28, 2024
Rescheduled April Meeting – Thursday, March 28, 2024 at 7:00 p.m.
 - B.
11. Public Comments
12. Approval to Adjourn

Next Meeting – March 21, 2024 (Close 23/24, Proposed Budget 24/25) 12 Noon

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: MARCH 12, 2024
PLEDGE OF ALLEGIANCE

7:00 p.m.

1. Call to Order - - Roll Call
Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett
Guests: Cody Bellmer/Patrick Green
2. Public Comments/Correspondence
PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101
3. Approve Consent Agenda Items
 - A. Treasurer's Monthly Report for February (Subject to Audit)
 - Clerk's Monthly Reports:
 - B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (February)
 - C. Minutes of February 13, 2024
 - D. Vouchers & Payroll for March
 - ARPA Transfers (if required)
4. Treasurer's Report – Diane Mucciante
 - A. Winter Tax Information
 - B.
5. Clerk's Report– Elaine M. Misiak
 - A. Election Update – Nominating Petitions
 - B.
6. Supervisor's Report
 - A. Correspondence
 - B. Any Other Business
7. Committee Reports
 - Zoning Administrator (Arthur Lewandowski)
 - Assessing Office (Allan Berg)
 - Newsletter
 - Board of Review – (Michael Grohowski)
 - March Board of Review Dates
 - (Organizational & Two Regular Meetings)
 - Planning Commission (Mitchell Mulka)
 - Vacancy to 3/1/2026
 - February 22, 2024 Meeting
 - Posen Area Fire Authority (Mitchell Mulka)
 - Meeting Report
 - Rogers City Ambulance Authority (Michael Grohowski)
 - Meeting Report
 - Recycle Station Expenses
 - April – March
 - ZBA – Michael Bennett
 - ZBA Vacancy (Alternate & Member 2/1/2026)
 - Other Committee Reports
 - Township Officials Meeting
 - Liquor Inspector – Quarterly Report
8. Unfinished Business
 - A.
 - B.
9. New Business
 - A. Set Time & Date of 2024/2025 Regular Meetings (Resolution)
 - B. Set Salaries of Township Officials for 2024/2025 (Resolutions)
 - C.
10. Any Other New Business
 - A. Current Bills/Receipts – To Clerk's Office by Friday, March 15, 2024
Budget Hearing: 6:30 p.m. - Thursday, March 28, 2024
Rescheduled April Meeting – Thursday, March 28, 2024 at 7:00 p.m.
 - B.
11. Public Comments
12. Approval to Adjourn

Next Meeting – March 21, 2024 (Close 23/24, Proposed Budget 24/25) 12 Noon

NOTE: Please direct all public comments by e-mail to supervisor.m@krakowtownship.org.

DRAFT AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 Bolton Road, Posen, MI

PUBLIC HEARING

PROPOSED PROPERTY TAX MILLAGE
PROPOSED BUDGET FOR 2024/2025

DATE: MARCH 28, 2024

Time: 6:30 p.m.

Pledge of Allegiance

1. Call to Order – Roll Call

Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka, Michael Bennett

Guests:

2. Approve Minutes

Settlement Meeting/Budget Workshop – March 21, 2024

3. Citizens' Comments

4. Open for Public Comments on Tax Levy & Proposed 2024/2025 Budget

Time: _____

5. Close for Public Comments on Tax Levy & Proposed 2022/2023 Budget

Time: _____

6. Pass Resolution on 2024 Tax Levy – Roll Call Vote

7. Adopt 2024/2025 Budget – Roll Call Vote

8. Motion/support to adjourn Public Hearing. Time: _____

NOTE: Direct public comments: supervisor.m@krakowtownship.org

RESCHEDULED APRIL MEETING
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN MICHIGAN
DRAFT AGENDA

DATE: MARCH 28, 2024

Following Public Hearing (7:00 p.m.)

PLEDGE OF ALLEGIANCE

1. Call to Order - - Roll Call

Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka, Michael Bennett

2. Public Comments

3. Treasurer's Report (Opening Balance for 2024/2025) \$371,638.33

A.

4. Clerk's Report

A. Board Approval of Vouchers & Payroll for April

B.

5. Correspondence - Clerk Misiak

A.

B.

6. Reports and/or Comments

A. Supervisor's Report – Michael Grohowski

1) Correspondence

Land Division Denial (Assessor)

2) Other Items of Business

ARPA Proposal – Recycle Station

B. Other Committee Reports

Zoning Administrator - Arthur Lewandowski

Assessing Office – Allan Berg

Board of Review – Michael Grohowski

March Minutes Filed

Planning Commission – Mitchell L. Mulka

Vacancy to 3/1/2026*

Next Meeting Date

Posen Area Fire Authority – Mitchell L. Mulka

Meeting Report

Rogers City Ambulance Authority – Michael Grohowski

Meeting Report

ZBA – Michael Bennett

Vacancies – Alternate and Member to 2/1/2026

Recycle Station

Other Committee Reports

7. Old Business

A.

8. New Business

A. Resolution to Designate Bank(s) for 2024/2025 (Alpena Alcona Area Credit Union)

B. Renewal Policy Package – Lappan Agency (Cost Increase)

Bodily Injury Liability/Personal Injury Protection Medical Coverage

Terrorism Coverage - HCC Public Risk Application Declaration

C. *Application for Planning Commission Vacancy

D.

9. Any Other New Business

A. Draft Newsletter – Summer?

B.

10. Adjourn

Next Meeting: May 14, 2024 7:00 p.m.

AGENDA
KRAKOW TOWNSHIP BOARD OF TRUSTEES
12022 BOLTON ROAD, POSEN, MICHIGAN
DRAFT

DATE: MAY 14, 2024

7:00 p.m.

PLEDGE OF ALLEGIANCE

1. Call to Order - - Roll Call

Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante, Mitchell L. Mulka, Michael Bennett

2. Public Comments/Correspondence

PUBLIC COMMENTS MAY ALSO BE DIRECTED TO supervisor.m@krakowtownship.org OR on Meeting Night by Phone to 989-766-8203 OR 989-306-1101

3. Approve Consent Agenda Items

A. Treasurer's Monthly Report for April (Subject to Audit)

Clerk's Monthly Reports:

B. Report on Income, Expenses, Payables, ARPA Grant, and Budget Balances (April)

C. Minutes of March 28, 2024 Budget & Mileage Levy Public Meeting

Minutes of Rescheduled April Meeting, March 28, 2024

D. Vouchers & Payroll for May

ARPA Transfers (if required)

4. Treasurer's Report – Diane Mucciante

A. Summer Newsletter

B. 3% Summer Tax Fee

C/

5. Clerk's Report- Elaine M. Misiak

A. Election Update – Nominating Petitions Filed

B.

6. Supervisor's Report

A. Correspondence

B. Any Other Business

PIE&G Liaison Board Meeting – May 21, 2024

7. Committee Reports

Zoning Administrator (Arthur Lewandowski)

Assessing Office (Allan Berg)

Assessment Roll Audit

Board of Review – (Michael Grohowski)

Planning Commission (Mitchell Mulka)

Meeting Report

Posen Area Fire Authority (Mitchell Mulka)

Meeting Report

Rogers City Ambulance Authority (Michael Grohowski)

Meeting Report

Recycle Station

Insurance Claim

April Expenses

ZBA – Michael Bennett

ZBA Vacancy (Alternate & Member 2/1/2026)

Other Committee Reports

8. Unfinished Business

A.

B.

9. New Business

A. Renewal Package Policy – Lappan Agency

B.

10. Any Other New Business

A. Village of Posen Draft Master Plan

B.

11. Public Comments

12. Approval to Adjourn

Next Meeting – June 11, 2024

KRAKOW TOWNSHIP

NOTE: The January meeting was changed from January 9 to January 8 due to an incoming storm on the 9th.

JANUARY 8, 2024

A rescheduled monthly meeting of the Board of Trustees of Krakow Township was held on Monday, January 8, 2024. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Clerk Elaine M. Misiak.

Pledge of Allegiance

With the absence of Supervisor Michael Grohowski, Mitchell L. Mulka was chosen as moderator by the members present.

Roll Call

Present: Members: Elaine M. Misiak, Mitchell L. Mulka, Michael Bennett

Absent: Members: Michael Grohowski, Diane Mucciante

Guests: None

Public Comments

None

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for January 1, 2024: \$311,472.64

Consent Agenda Items

Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to approve the following consent agenda items:

Treasurer's Financial Report

Clerk's Monthly Report

Minutes of December 12, 2023

Vouchers & Payroll for January

Ayes: All

Motion carried.

Moved by Mitchell L. Mulka, second by Michael Bennett, to approve transfer of \$600.00 from the ARPA account to the general operating account (R. S. Scott Associates).

Ayes: All

Motion carried.

Treasurer's Report – Diane Mucciante (Absent)

No report filed.

Clerk's Report – Elaine M. Misiak

Election Update

The Election Commission must schedule a meeting no later than February 6, 2024, to appoint election inspectors for the February 27, 2024, Presidential Primary Election. Notice to voters, by household, with information on the 9-day early voting site for 2024 elections are on order.

Accident Fund Dividend

Payment of \$99.19.

Assessing Office

The assessing office has completed 305 parcel inspections. The report was made available to board members.

308

KRAKOW TOWNSHIP
JANUARY 8, 2024
PAGE 2

Supervisor's Report – Michael Grohowski (Absent)
No report filed.

Zoning Administrator – Arthur Lewandowski
No zoning permits were issued in December. Mr. Lewandowski reviewed the activity in 2023:
Two new homes, 6 additions, 4 garages, and one deck. Three variance requests,
one special use permit and 3 land divisions.

Mr. Lewandowski requested the board purchase a word application at the yearly cost of \$75.00.
Request was tabled for the February meeting.

Assessing Office – Allan Berg
Reports from the December Board of Review have been filed. Mr. Berg notified the Board that all Board of Review members require training in a 24 month rolling period. Moved by Mitchell L. Mulka, second by Michael Bennett, to approve attendance of up to four members at \$100.00 plus mileage if required.
Ayes: All
Motion carried.

Board of Review – Michael Grohowski (Absent)

Planning Commission – Mitchell L. Mulka
The next meeting is scheduled for February 22, 2024. Vacancy to 3/1/2026.

Posen Area Fire Department Authority – Mitchell L. Mulka
Minutes filed for December 6, 2023. Ceiling has been repaired.

Rogers City Ambulance Authority – Michael Grohowski (Absent)
No report filed.

Recycle Station
April – January: \$1,141.00 for snow removal/insurance/sign.

Zoning Board of Appeals – Michael Bennett
Vacancy – Alternate member

Other Committee Reports
None

Unfinished Business

Clerk – Election Compensation
Michigan Townships Association has issued an opinion that Clerks are not entitled to additional election compensation. The salary of the Clerk would have to be increased at budget time. It is the feeling of the MTA that is the statutory duty of the Clerk to do all election activity. Tabled for further review.

KRAKOW TOWNSHIP
JANUARY 8, 2024
PAGE 3

New Business

Land Division – Bradley & Angela Szatkowski

Moved by Member Mitchell L. Mulka, second by Member Michael Bennett, to approve the following land division request of Bradley and Angela Szatkowski.

Skierski Park: Lot 2: ID #061-150-000-02-00

Lot 1 and the southern-most 40 feet of Lot 2, Plat of Skierski Park

Lot 3 and the northern-most 40 feet of Lot 2, Plat of Skierski Park

To create two equal 120' x 300' lots.

Motion passed by the following roll call vote:

Ayes: Mitchell L. Mulka, Michael Bennett, Elaine M. Misiak

Nays: None

Members Absent: Diane Mucciante, Michael Grohowski

Zoning Board of Appeals

Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to reappoint Michael Bennett and Donna Couture to 3-year terms on the Zoning Board of Appeals to February 1, 2027.

Ayes: All

Motion carried.

Any Other New Business

March Meeting Dates

Board will set March meeting dates at the February meeting.

Quarterly Meeting

Quarterly meeting will be hosted by Krakow Township on March 5, 2024.

Citizens' Comments

None

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Bennett, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 7:23 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: February 13, 2024

Motion carried.

KRAKOW TOWNSHIP
FEBRUARY 13, 2024
PAGE 2

Clerk’s Report – Elaine M. Misiak

Election Update

A meeting of the Krakow Township Election Commission was held on January 18, 2024, to appoint election inspectors for the February 27, 2024 Presidential Primary Election. Nine-day early voting will start on Saturday, February 17th. There are 7 early voting sites for Presque Isle County.

Other Information: Ninety-three ballots have been returned; 145 were issued. The polls will be setup on February 22nd. Five voters have used the drop box.

7:10 p.m. - Dawn Phillips & Sara Jane Phillips entered the meeting.

Supervisor’s Report – Michael Grohowski

Supervisor Grohowski confirmed holding the Presque Isle County Township Officers Association quarterly meeting in Krakow on March 5, 2024.

Zoning Administrator – Arthur Lewandowski

Monthly Report

There were no new zoning permits issued in January. Verizon is planning an addition to the tower on Kroll Road. No permits are required and a site plan will be filed. Discussion item was a solar farm request.

Word Application Fee

Moved by Diane Mucciante, second by Michael Bennett, to approve payment of the word application fee for the zoning administrator at the cost of \$75 yearly.

Ayes: All

Motion carried.

Assessing Office – Allan Berg

The office is creating the new assessment roll. Mr. Berg provided an organizational staffing update including a new certified assessor, Kelli Ableidinger.

Board of Review – Michael Grohowski

Resignation – LeRoy Flanner

Moved by Elaine M. Misiak, second by Diane Mucciante, to accept the resignation of Board of Review member LeRoy Flanner, effective January 15, 2024.

Ayes: All

Motion carried.

March Board of Review Dates

Organizational Meeting	March 5, 2024	3:00 pm (Rogers City)
1st Protest Meeting	March 13, 2024	9 am to 3 pm (Rogers City)
2 nd Protest Meeting	March 14, 2023	3 pm to 9 pm (Rogers City)
Location: The Center Building, 203 North Third Street		

Board of Review Secretary

Moved by Mitchell L. Mulka, second by Michael Grohowski, to contract Helen Rygwelski to serve as secretary to the Board of Review for the March appeal meetings.

Ayes: All

Motion carried.

KRAKOW TOWNSHIP
FEBRUARY 13, 2024
PAGE 3

Planning Commission – Mitchell L. Mulka

The next meeting is scheduled for February 22, 2024. Vacancy to 3/1/2026.

Posen Area Fire Department Authority – Mitchell L. Mulka

Minutes filed for January 3, 2024. Run report for 2023 was filed:

30 – Village 25 – Metz 57 - Krakow 46 - Posen
34 – Pulawski 7 – Other

Topics: Credit card, fuel cards, furnace repair, door project & air compressor problem

Rogers City Ambulance Authority – Michael Grohowski

No report filed.

Recycle Station

April – February: \$1,341.00 for snow removal/insurance/sign.

Topic: Security – Supervisor Grohowski will get information and quotes.

Zoning Board of Appeals – Michael Bennett

Board was informed of the death of member Alvin Grundy. The Board has two vacancies:

Alternate member & member to 2/1/2026

Other Committee Reports

None

Unfinished Business

Clerk – Election Compensation

The board received a township salary survey for the positions of supervisor, clerk, and treasurer for the 14 townships in Presque Isle County. The survey also included information on election inspectors, Board of Review, extra meetings, registered voters and parcels. No action taken.

Any Other New Business

March Meeting Dates

March 12, 2024	Regular Monthly Meeting at 7 pm
March 21, 2024	Close 23/24; Budget Workshop for 24/25 at 12 noon
March 28, 2024	Public Hearing on Proposed 24/25 Budget/Tax Levy at 6:30 pm
	Rescheduled April Meeting at 7 pm

All bills and receipts for the fiscal year 23/24 for the clerk's office must be received by Friday, March 15, 2024.

Quarterly Meeting

Board received a copy of the minutes of December 5, 2023, to be approved at the March 5, 2024, meeting in Krakow Township.

Presque Isle District Library

Information: 2023 Annual Report

KRAKOW TOWNSHIP
FEBRUARY 13, 2024
PAGE 4

Citizens' Comments

Sara Jane Phillips

Ms. Phillips was notified on January 24, 2024, that her two horses are in violation of Section 7.25 of the Krakow Township Zoning Ordinance as supported by the Krakow Township Board and attorney. It is requested that pending any future decision by the township to change that portion of the Ordinance, the horses have to be removed from the property.

Sara Jane Phillips informed the board that she is moving. This is in response to the Zoning Administrator's letter informing her that she must remove her horses from her property. She requested that she be allowed enough time to vacate her present location and be refunded \$325.00 paid for a special use application. Following a discussion with the Board and the Zoning Administrator, the Board took the following action:

Moved by Mitchell L. Mulka, second by Elaine M. Misiak, to waive fees and allow a 30 day extension to address the removal of horses and stable violations, by moving.
Ayes: All
Motion carried.

Her request for a refund of \$325.00 was denied.

It was noted by both parties that the date of March 14, 2024, is firm.

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Bennett, to adjourn the meeting.
Ayes: All
Motion carried.

Time: 7:47 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: March 12, 2024

KRAKOW TOWNSHIP

MARCH 12, 2024

A regular monthly meeting of the Board of Trustees of Krakow Township was held on Tuesday, March 12, 2024. The meeting was held at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan.

The meeting was called to order at 7:00 p.m. by Supervisor Michael Grohowski.

Pledge of Allegiance

Roll Call

Present: Members: Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka, Michael Bennett

Absent: Members: None

Guests: Cody Bellmer, Patrick Green
Delphine Bisson, Arthur Lewandowski

Public Comments

7:03 – 7:15 – Cody Bellmer & Patrick Green

Topic: Land split issue

Treasurer's Financial Report – Subject to Audit

Opening General Fund Balance for March 1, 2024: \$361,243.26

Consent Agenda Items

Moved by Mitchell L. Mulka, second by Michael Bennett, to approve the following consent agenda items:

Treasurer's Financial Report

Clerk's Monthly Report

Minutes of February 13, 2024, Meeting

Ayes: All

Motion carried.

Line Item Transfer

Moved by Elaine M. Misiak, second by Diane Mucciante, to make the following line item change in the 2023/2024 budget:

Treasurer: Mileage +\$60.00

Treasurer: Salary -\$60.00

Ayes: All

Motion carried.

Moved by Mitchell L. Mulka, second by Michael Bennett, to approve payment of vouchers and payroll for March as presented.

Ayes: All

Motion carried.

Treasurer's Report – Diane Mucciante

Tax Collection Update

2023 Settlement Report – 96% Collected Summer/Winter

2023 Settlement Report – 96% Collected Summer

2023 Settlement Report – 95% Collected Winter

Statement of Uncollected 2023 Personal Property Taxes, DNR & Bll's

Affidavit for Settlement of 2023 Property Taxes

KRAKOW TOWNSHIP
MARCH 12, 2024
PAGE 2

Clerk’s Report – Elaine M. Misiak

Election Update

Early Voting: Over the 9-day period, 31 votes were cast in Posen. This is the combined site for Krakow, Posen, Metz and Pulawski.
County Clerk Ann Marie Main met with the clerks to discuss further training for election inspectors at the early voting sites.

Nominating Petitions – Available from the clerk for the office of supervisor, clerk, treasurer and trustee. Petition and Affidavit of Identity must be received by the township clerk on or before April 23, 2024, at 4 p.m.

Supervisor’s Report – Michael Grohowski

ARPA Grant

Information on purchasing security cameras and barriers along with making improvements to the entrance area at the Recycle Center. Also, security camera for the Township Hall.

Firearms

Treasurer Mucciante questioned having a policy on firearms being brought into the building.

Zoning Administrator – Arthur Lewandowski

Monthly Report

There were no new zoning permits issued in February.
Topics: Setbacks, land split issue (Bellmer/Green)
Ordinance Violation Letters: Lorraine Parris & Billy Williams
Section 3.18 Temporary Storage of Used Materials

Assessing Office – Allan Berg

2024 Assessment Information (large percentage of increase in assessed value)

Board of Review – Michael Grohowski

March Board of Review Dates

Organizational Meeting	Held on March 5, 2024, in Rogers City
1st Protest Meeting	March 13, 2024 9 am to 3 pm (Rogers City)
2nd Protest Meeting	March 14, 2023 3 pm to 9 pm (Rogers City)
Location: The Center Building, 203 North Third Street	

Planning Commission – Mitchell L. Mulka

Meeting held on February 22nd. Vacancy to 3/1/2026.

Posen Area Fire Department Authority – Mitchell L. Mulka

Minutes of February 7, 2024, filed.

Topics: Did not receive DNR grant, expecting delivery of truck by November, outdoor storage building, air compressor problem, new jaws of life, exhaust system, drone

Rogers City Ambulance Authority – Michael Grohowski

No report filed.

Recycle Station

April – March: \$1,391.00 for snow removal/insurance/sign.

KRAKOW TOWNSHIP
MARCH 12, 2024
PAGE 3

Zoning Board of Appeals – Michael Bennett

Vacancies: Alternate member & Member to 2/1/2026

Other Committee Reports

Townships Officials Meeting

The meeting was held in Krakow Township on March 5, 2024. The next meeting will be the picnic/meeting in Metz Township.

Liquor Inspector

Mr. Mulka filed his reports for the quarter ended March 31, 2024.

Unfinished Business

None

New Business

Set Time & Date of 2024/2025 Meetings

Moved by Member Mitchell L. Mulka, supported by Member Michael Bennett, to pass a Resolution establishing the time and date of regular meetings for FY 2024/2025 at the second Tuesday of the month at 7:00 p.m.

Motion passed by the following roll call vote:

Ayes: Mitchell L. Mulka, Michael Bennett, Elaine M. Misiak, Michael Grohowski
Diane Mucciante

Nays: None

Motion declared adopted.

Set Salaries of Township Officials for 2024/2025

Tabled for March 21, 2024, budget workshop.

Any Other New Business

March Meeting Dates

March 21, 2024	Close 23/24; Budget Workshop for 24/25 at 12 noon
March 28, 2024	Public Hearing on Proposed 24/25 Budget/Tax Levy at 6:30 pm
	Rescheduled April Meeting at 7 pm

All bills and receipts for FY 23/24 must be received by the clerk on or before Friday, March 15, 2024.

PIE&G

Information on Natural Gas Rate per 2006 Agreement.

Public Comment

Topics: Board of Review, Firearms

KRAKOW TOWNSHIP
MARCH 12, 2024
PAGE 4

Approval to Adjourn

Moved by Mitchell L. Mulka, second by Michael Grohowski, to adjourn the meeting.

Ayes: All

Motion carried.

Time: 8:24 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
KRAKOW TOWNSHIP

Approved: March 21, 2024

KRAKOW TOWNSHIP

DATE: THURSDAY, MARCH 21, 2024

The settlement day meeting/budget workshop of the Board of Trustees of Krakow Township was held on Thursday, March 21, 2024, at the Krakow Township Hall, 12022 Bolton Road, Posen, Michigan. The meeting was called to order at 12 noon by Supervisor Michael Grohowski.

Present: Members Michael Grohowski, Elaine M. Misiak, Diane Mucciante
Mitchell L. Mulka
Absent: Member Michael Bennett

Guests: None

Moved by Mitchell L. Mulka, second by Michael Grohowski, to approve the minutes of the regular monthly meeting held on March 12, 2024

Ayes: All
Motion carried

Moved by Diane Mucciante, second by Elaine M. Misiak, to accept the treasurer's closing report for March 2024.

Ayes: All
Motion carried

Closing Balance: \$371,638.33

Tax Account Balance:\$450.00

April 1, 2023, opening balance was \$469,247.56
ARPA Funds of \$51,323.61 with Interest of \$69.35

2023/2024 Closing Information

Expenses over Receipts: \$97,609.23
Liquor Reserve Fund: Expenses over Receipts by \$6.85
Parks & Recreation Reserve: \$75.00
(Carl Clarke Memorial Fund)
Recycle Station End-of-Year Report: Expenses of \$1,391.00
AARP Fund: \$43,244.08

Supervisor Michael Grohowski declared the books closed for 2023/2024.

Work Session on Proposed 2024/2025 Budget

Establish Salary of Township Officials for 2024/2025

Cost of Living Increase: 3.20%

Settlement Day/Budget Workshop
 March 21, 2024
 Page 2

Trustees

Moved by Diane Mucciante, second by Michael Grohowski, to approve the following yearly salary for trustees, by Resolution, to reflect an increase in the cost of living.

2024/2025 \$2,232.00

Motion passed by the following roll call vote:

Ayes: Members Elaine M. Misiak, Michael Grohowski, Diane Mucciante
 Mitchell L. Mulka

Absent: Member Michael Bennett

Nays: None

The supervisor declared the Resolution adopted.

Supervisor

Moved by Mitchell L. Mulka, second by Elaine M. Misiak, to approve the following yearly salary for the supervisor, by Resolution, to reflect an increase in the cost of living.

2024/2025 \$11,652.00

Motion passed by the following roll call vote:

Ayes: Members Elaine M. Misiak, Michael Grohowski, Diane Mucciante
 Mitchell L. Mulka

Absent: Member Michael Bennett

Nays: None

The supervisor declared the Resolution adopted.

Clerk

Moved by Diane Mucciante, second by Mitchell L. Mulka, to approve the following yearly salary for the clerk, by Resolution, to reflect an increase in the cost of living, increased workload and added responsibilities.

2024/2025 \$12,408.00

Motion passed by the following roll call vote:

Ayes: Members Michael Grohowski, Diane Mucciante, Mitchell L. Mulka
 Elaine M. Misiak

Absent: Member Michael Bennett

Nays: None

The supervisor declared the Resolution adopted.

Extra Duty Pay: \$825.00 (yearly)

Settlement Day/Budget Workshop
March 21, 2024
Page 3

Treasurer

Moved by Elaine M. Misiak, second by Mitchell L. Mulka, to approve the following yearly salary for the treasurer, by Resolution, to reflect an increase in the cost of living and increased workload.

2024/2025 \$11,700.00

Motion passed by the following roll call vote:
Ayes: Members Diane Mucciante, Mitchell L. Mulka, Elaine M. Misiak
 Michael Grohowski
Absent: Member Michael Bennett
Nays: None

The supervisor declared the Resolution adopted.

Extra Duty Pay: \$774.00 (yearly)

Zoning Administrator – Salary

Moved by Mitchell L. Mulka, second by Diane Mucciante, to increase the monthly pay of the Zoning Administrator to \$400.00 (cost of living increase).
Ayes: All
Motion carried.

Board of Review

Moved by Mitchell L. Mulka, second by Michael Groowski, to increase the Board of Review:

Regular Meeting Chairman \$100.00
Regular Meeting Member \$90.00
Regular Meeting Secretary \$100.00

Organizational Meeting Chairman \$50.00
Organizational Meeting Member \$45.00

Ayes: All
Motion carried.

2024-2025 Revenues: Projected at \$188,125.00
2024-2025 Expenditures: Projected at \$379,054.00

The proposed 2024/2025 budget includes increased salaries and zoning administrator and board of review pay based on the cost of living increase and increased workload of township treasurer and clerk, \$7,500.00 for property re-inspection, \$25,000.00 in reserve for parks & recreation, \$45,000.00 for completion of major improvements to the Krakow township hall, \$50,000.00 for road improvements, and a contingency fund of \$50,000.00.

The projected balance for March 31, 2025, is \$180,709.33

Settlement Day/Budget Workshop
March 21, 2024
Page 3

Meeting Schedule

March 28 at 6:30 p.m. - Public Hearing on Proposed Property Tax Levy and
Proposed Budget for 2024/2025

March 28 at 7:00 p.m. Rescheduled April Meeting (Following Public Hearing)

Moved by Mitchell L. Mulka, second by Diane Mucciante, to adjourn the settlement
meeting/budget workshop.

Ayes: All

Motion carried.

Meeting adjourned at 3:17 p.m.

Respectfully submitted,

Elaine M. Misiak, Clerk
TOWNSHIP OF KRAKOW

Minutes Approved: March 28, 2024

KRAKOW TOWNSHIP - MARCH 28, 2024
GENERAL FUND - ACTUAL REVENUES AND EXPENDITURES FOR 2022/2023 & 2023/2024
PROPOSED BUDGET FOR 2024/2025

REVENUES	ACTUAL 2022/2023	ACTUAL 2023/2024	PROPOSED 2024/2025
Opening Fund Balance	\$366,382.15	\$469,247.56	\$371,638.33
Property Tax	\$72,086.14	\$81,762.37	\$75,000.00
Administrative Fees (W & S)	\$21,425.55	\$25,547.16	\$22,500.00
Interest/Penalties (W & S)	\$4,606.12	\$1,431.35	\$0.00
Delinquent Property Tax	\$0.00	\$0.00	\$0.00
Delinquent Personal Property Tax	\$0.00	\$0.00	\$0.00
Permits/Land Splits	\$775.00	\$755.00	\$300.00
State Sales Tax/Comm. Satbilization	\$76,117.02	\$75,440.41	\$72,000.00
Special Meetings Fees	\$975.00	\$975.00	\$0.00
Interest Earnings	\$400.39	\$1,272.77	\$750.00
Sw amp Tax	\$14,019.51	\$14,730.85	\$12,000.00
Miscellaneous/Summer Tax Parcels	\$4,989.75	\$4,985.03	\$5,000.00
Liquor Fund	\$641.30	\$623.15	\$575.00
Parks/Recreation Donations	\$0.00	\$0.00	\$0.00
ARPA FUNDS	\$34,731.42	\$0.00	\$0.00
REVENUE TOTALS	\$230,767.20	\$207,523.09	\$188,125.00
EXPENDITURES			
Tow nship Board	\$25,562.88	\$26,411.73	\$39,350.00
Capital Improvements/Outlay	\$0.00	\$0.00	\$5,000.00
Supervisor	\$10,346.75	\$11,254.25	\$12,150.00
Clerk	\$11,752.12	\$12,619.35	\$14,165.00
Board of Review	\$1,162.00	\$1,212.05	\$3,100.00
Treasurer	\$12,622.62	\$13,753.85	\$14,814.00
Assessor	\$24,326.46	\$24,441.92	\$28,850.00
Elections	\$5,455.47	\$4,755.11	\$17,250.00
Tow nship Hall & Grounds	\$3,146.21	\$3,021.08	\$6,500.00
Capital Improvements	\$0.00	\$146,980.78	\$45,000.00
Liquor Fund	\$627.50	\$630.00	\$700.00
Street Lights	\$1,183.15	\$1,304.15	\$1,600.00
Roads	\$2,000.00	\$38,161.00	\$52,000.00
Recycle Station	\$1,460.50	\$1,391.00	\$3,450.00
Planning Commission	\$296.50	\$912.50	\$2,100.00
Zoning	\$5,236.35	\$5,140.60	\$8,050.00
Insurance & Bonds	\$1,565.50	\$1,704.00	\$2,000.00
Unemployment Fund	\$0.00	\$0.00	\$0.00
Pension Plan (Tow nship's Share)	\$1,089.72	\$1,170.88	\$1,425.00
Social Security (Tow nship's Share)	\$1,423.42	\$1,500.50	\$2,250.00
Medicare (Tow nship's Share)	\$643.83	\$688.04	\$1,000.00
Contingency	\$0.00	\$0.00	\$50,000.00
Parks & Recreation	\$0.00	\$0.00	\$25,000.00
ARPA Funds	\$18,000.81	\$8,079.53	\$43,300.00
EXPENDITURE TOTALS	\$127,901.79	\$305,132.32	\$379,054.00
		\$371,638.33	
ESTIMATED ENDING BALANCE (MARCH 31, 2025)			\$180,709.33

KRAKOW RESOURCES ON:

MARCH 31, 2021.....	\$239,725.28	MARCH 31, 2022.....	\$366,382.15
MARCH 31, 2023.....	\$469,247.56	MARCH 31, 2024.....	\$371,638.33